



NorthStar Desktop Sample Reports

Version 3.5.11

Contents

- Custom DSR & Labor Sample Reports..... 5
 - Weekly Operations Report 6
 - Weekly Operations & MTD Report 8
 - Weekly Operations Report – Small Font 10
 - Weekly Operations Report – Date Headers 12
 - Period-To-Date Report 14
 - Quarter-To-Date Report 16
 - Labor Cost Analysis Report..... 18
 - Labor Cost Analysis Report (Continued)..... 19
- Production Sample Reports 22
 - Standard Report 23
 - Bakery Report..... 25
- Guest Sample Reports 28
 - Mailing Labels..... 29
 - Guest List Report..... 31
 - Guest Member Since Report 33
 - Guest Last Visit Report..... 35
 - Accumulative Points Reports 37
 - Current Points Report..... 39
- Meal Period Compliance Sample Reports 42
 - Meal Period Compliance Report - Summary..... 42
 - Meal Period Compliance Report - Detail 43
 - Meal Period Compliance Report - Summary..... 45
 - Meal Period Compliance Report – Wage Rates..... 47
- Commitment Management Sample Reports 50
 - Review GL Commit Report – Daily..... 51
 - Commit Alerts Report 53
 - “Users Punched In” Commit Alert Report..... 55
 - Review GL Commit Report – Weekly..... 57
 - Review A/P Commit Report..... 59
 - Review Inventory Transfers Commit Report 61
 - Review Inventory Variance Commit Report 63
 - Review Payroll Commit Report 65
 - Review Employee Meals Commit Report..... 67
- Labor Sample Reports 70
 - Labor Actual vs. Schedule by Day Part..... 71
 - Payroll Deductions Report..... 73
 - Payroll Summary Report 75
- POS Menu Item Sample Reports..... 78
 - Menu Item Sales Detail Report 79
 - Menu Item Sales Detail with Options Report..... 81
 - Menu Item Sales Summary Report 83
 - Menu Item Sales Summary with Options Report 85
 - Menu Item Sales Week Report 87
 - Menu Item Sales Week with Options Report..... 89
- POS Management Sample Reports..... 92
 - Inventory/Cell Name Comparison Report..... 93
 - Menu Item Data Report 95
 - Printer Routing Detail Report..... 97
 - Manager Activity Detail Report..... 99
 - Employee Meals Report 101
 - Shift Line Up Report 103
 - Tip Distribution Report..... 105
 - Accounts Receivable Activity Report..... 107
- Custom Sample Report..... 109
 - Fundraiser Reports..... 110

Voucher Paid Report	114
Voucher Redeemed Report.....	116
Statutory Holiday Premium Reports	118
Game Revenue & Reconciliation Report.....	123
System Administration Sample Reports	125
POS Integration Setup Report.....	126
Sales Category Setup Report.....	128
Revenue Center Setup Report	130
Day Parts Setup Report.....	132
Labor Category Setup Report.....	134
GL Setup Report.....	136
HR Integration Report.....	138

Custom DSR & Labor Sample Reports

This section includes information and instructions for creating the most common NorthStar Desktop Custom DSR Reports. Samples of each report are also included.

The following reports are explained:

[Weekly Operations Report](#)

[Weekly Operations & MTD Report](#)

[Weekly Operations Report – Small Font](#)

[Weekly Operations Report – Date Headers](#)

[Period-To-Date Report](#)

[Quarter-To-Date Report](#)

[Labor Cost Analysis Report](#)

Weekly Operations Report

Report Name

DSR Report Template

This report style is an available template as part of the Custom DSR Reporting system.

Version

3.5.4

Refer to NorthStar Desktop Help → Reports and Processes → Processes → DSR for details about how to configure and use this report.

Type

Custom

Column Content for this Template:

- Each Day of the Week
- Week-To-Date
- Month-To-Date

Date Options

Day

Business Process**Dependency**

Daily Commit

Weekly Operations Report

Weekly Operations Report

Date Range 12/4/06 to 12/10/06

Print Date: 1/15/2007

Little Miss Steak-111

(800) 555-1212

	MON	TUE	WED	THU	FRI	SAT	SUN	WTD	MTD
AM Curbside	.00	39.42	21.54	15.76	52.03	38.20	15.66	182.61	411.58
AM Togo	45.69	56.96	7.18	83.55	52.78	28.68	134.61	409.45	704.95
AM Dine in / Bar	1,404.81	1,726.41	2,043.37	1,748.37	2,742.19	5,574.63	4,177.55	19,417.33	33,126.99
AM Catering	.00	.00	.00	.00	.00	.00	.00	.00	.00
AM Discounts & Coupon	69.95	90.56	60.33	76.76	123.66	192.61	153.45	767.32	1,274.69
AM Net Sales	1,380.55	1,732.23	2,011.76	1,770.92	2,723.34	5,448.90	4,174.37	19,242.07	32,988.83
PM Curbside	43.00	38.05	.00	11.78	53.07	18.67	35.77	200.34	446.05
PM Togo	7.13	117.71	108.39	78.29	130.94	61.33	115.20	618.99	1,215.97
PM Dine in / Bar	942.32	1,156.06	934.23	1,348.67	2,890.01	3,647.48	1,329.85	12,248.82	22,806.18
PM Catering	.00	.00	.00	.00	.00	.00	.00	.00	.00
PM Discounts & Coupon	31.47	40.84	27.54	37.75	97.12	127.10	50.76	412.58	787.05
PM Net Sales	960.98	1,271.00	1,015.08	1,400.99	2,976.90	3,800.36	1,430.06	12,655.37	23,681.15
Net Sales	2,341.53	3,003.23	3,026.84	3,171.91	5,700.24	9,049.26	5,604.43	31,897.44	56,649.98
AM Check Avg	11.32	10.89	11.11	11.97	11.25	17.41	17.11	13.66	14.16
PM Check Avg	12.99	15.69	12.85	15.40	15.83	17.82	16.07	15.74	16.37
Total Check Avg	11.95	12.51	11.64	13.27	13.26	17.57	16.83	14.41	15.01
AM Guest Count	175.50	214.00	234.00	212.00	319.50	638.00	518.00	2,311.00	3,956.00
PM Guest Count	116.50	153.50	132.50	160.50	348.00	439.50	171.50	1,522.00	2,842.00
Total Guest Count	292.00	367.50	366.50	372.50	667.50	1,077.50	689.50	3,833.00	6,798.00
Per Person Average	8.02	8.17	8.26	8.52	8.54	8.40	8.13	8.32	8.33
AM Hourly Hours	40.97	39.67	40.55	36.54	55.28	88.23	74.37	375.61	630.38
AM SL Hours	.00	.00	.00	4.72	5.85	5.40	5.10	21.07	36.49
PM Hourly Hours	31.98	31.88	31.94	31.63	62.57	73.67	46.95	310.62	531.67
PM SL Hours	.00	.00	.00	1.18	4.20	4.47	.00	9.85	19.49
Total Hourly Hours	72.95	71.55	72.49	68.17	117.85	161.90	121.32	686.23	1,162.05
Total SL Hours	.00	.00	.00	5.90	10.05	9.87	5.10	30.92	55.98
Grand Total Hours	72.95	71.55	72.49	74.07	127.90	171.77	126.42	717.15	1,218.03
Total EPMH	4.00	5.14	5.06	5.46	5.66	6.66	5.98	5.59	5.85
AM SPMH	33.81	44.00	49.64	48.66	49.26	61.75	56.13	51.30	52.37
PM SPMH	30.09	39.91	31.78	44.31	47.64	48.90	30.46	40.77	44.58
Total SPMH	32.10	41.97	41.76	46.53	48.37	55.89	46.20	46.48	48.75
AM Hourly Labor \$	319.72	306.94	321.92	290.90	433.53	665.22	582.51	2,940.74	4,940.77
AM SL Labor \$.00	.00	.00	47.17	58.50	54.00	51.00	210.67	384.84
PM Hourly Labor \$	246.30	247.21	252.47	243.80	479.44	568.93	357.01	2,385.16	4,066.43
PM SL Labor \$.00	.00	.00	11.83	42.00	44.67	.00	98.50	194.84
Total Hourly Labor \$	566.02	554.15	574.39	534.70	912.97	1,244.15	939.52	5,325.90	9,007.20
Total SL Labor \$.00	.00	.00	59.00	100.50	98.67	51.00	309.17	559.68
Grand Total Labor \$	566.02	554.15	574.39	593.70	1,013.47	1,342.82	990.52	5,635.07	9,566.88
Average Wage	7.76	7.74	7.92	7.84	7.75	7.68	7.74	7.76	7.75
AM Hourly Labor %	23.16%	17.72%	16.00%	16.43%	15.92%	12.58%	13.95%	15.28%	14.99%
PM Hourly Labor %	25.63%	19.45%	24.87%	17.40%	16.11%	15.52%	24.96%	18.85%	17.17%
Total Hourly Labor %	24.17%	18.45%	18.98%	16.86%	16.02%	13.75%	16.76%	16.70%	15.90%

Weekly Operations & MTD Report

Report Name

DSR Report Template

This report style is an available template as part of the Custom DSR Reporting system.

Version

3.5.4

Refer to NorthStar Desktop Help → Reports and Processes → Processes → DSR for details about how to configure and use this report.

Type

Custom

Column Content for this Template:

- Each Day of the Week
- Week-To-Date
- Period-To-Date

Date Options

Day

Business Process**Dependency**

Daily Commit

Weekly Operations & MTD Report

Weekly Operations Report - MTD

Date Range 12/4/06 to 12/10/06

Print Date: 1/15/2007

Little Miss Steak-111

(800) 555-1212

	MON	TUE	WED	THU	FRI	SAT	SUN	WTD	PTD
AM Curbside	.00	39.42	21.54	15.76	52.03	38.20	15.66	182.61	452.03
AM Togo	45.69	56.96	7.18	83.55	52.78	28.68	134.61	409.45	934.36
AM Dine in / Bar	1,404.81	1,726.41	2,043.37	1,748.37	2,742.19	5,574.63	4,177.55	19,417.33	38,770.40
AM Catering	.00	.00	.00	.00	.00	.00	.00	.00	.00
AM Discounts & Coupon	69.95	90.56	60.33	76.76	123.66	192.61	153.45	767.32	1,505.81
AM Net Sales	1,380.55	1,732.23	2,011.76	1,770.92	2,723.34	5,448.90	4,174.37	19,242.07	38,650.98
PM Curbside	43.00	38.05	.00	11.78	53.07	18.67	35.77	200.34	613.06
PM Togo	7.13	117.71	108.39	78.29	130.94	61.33	115.20	618.99	1,364.60
PM Dine in / Bar	942.32	1,156.06	934.23	1,348.67	2,890.01	3,647.48	1,329.85	12,248.82	26,131.94
PM Catering	.00	.00	.00	.00	.00	.00	.00	.00	.00
PM Discounts & Coupon	31.47	40.84	27.54	37.75	97.12	127.10	50.76	412.58	925.08
PM Net Sales	960.98	1,271.00	1,015.08	1,400.99	2,976.90	3,800.36	1,430.06	12,655.37	27,184.52
Net Sales	2,341.53	3,003.23	3,026.84	3,171.91	5,700.24	9,049.26	5,604.43	31,897.44	65,835.50
AM Check Avg	11.32	10.89	11.11	11.97	11.25	17.41	17.11	13.66	13.72
PM Check Avg	12.99	15.69	12.85	15.40	15.83	17.82	16.07	15.74	16.12
Total Check Avg	11.95	12.51	11.64	13.27	13.26	17.57	16.83	14.41	14.62
AM Guest Count	175.50	214.00	234.00	212.00	319.50	638.00	518.00	2,311.00	4,637.50
PM Guest Count	116.50	153.50	132.50	160.50	348.00	439.50	171.50	1,522.00	3,275.00
Total Guest Count	292.00	367.50	366.50	372.50	667.50	1,077.50	689.50	3,833.00	7,912.50
Per Person Average	8.02	8.17	8.26	8.52	8.54	8.40	8.13	8.32	8.32
AM Hourly Hours	40.97	39.67	40.55	36.54	55.28	88.23	74.37	375.61	772.54
AM SL Hours	.00	.00	.00	4.72	5.85	5.40	5.10	21.07	45.11
PM Hourly Hours	31.96	31.88	31.94	31.63	62.57	73.67	46.95	310.62	638.89
PM SL Hours	.00	.00	.00	1.18	4.20	4.47	.00	9.85	19.71
Total Hourly Hours	72.95	71.55	72.49	68.17	117.85	161.90	121.32	686.23	1,411.43
Total SL Hours	.00	.00	.00	5.90	10.05	9.87	5.10	30.92	64.82
Grand Total Hours	72.95	71.55	72.49	74.07	127.90	171.77	126.42	717.15	1,476.25
Total EPMH	4.00	5.14	5.06	5.46	5.66	6.66	5.98	5.59	5.61
AM SPMH	33.81	44.00	49.64	48.66	49.26	61.75	56.13	51.30	50.09
PM SPMH	30.09	39.91	31.78	44.31	47.64	48.90	30.46	40.77	42.59
Total SPMH	32.10	41.97	41.76	46.53	48.37	55.89	46.20	46.48	46.64
AM Hourly Labor \$	319.72	306.94	321.92	290.90	433.53	665.22	582.51	2,940.74	6,057.63
AM SL Labor \$.00	.00	.00	47.17	58.50	54.00	51.00	210.67	451.01
PM Hourly Labor \$	246.30	247.21	252.47	243.80	479.44	568.93	357.01	2,385.16	4,898.35
PM SL Labor \$.00	.00	.00	11.83	42.00	44.67	.00	98.50	197.01
Total Hourly Labor \$	566.02	554.15	574.39	534.70	912.97	1,244.15	939.52	5,325.90	10,955.98
Total SL Labor \$.00	.00	.00	59.00	100.50	98.67	51.00	309.17	648.02
Grand Total Labor \$	566.02	554.15	574.39	593.70	1,013.47	1,342.82	990.52	5,635.07	11,604.00
Average Wage	7.76	7.74	7.92	7.84	7.75	7.68	7.74	7.76	7.76
AM Hourly Labor %	23.16%	17.72%	16.00%	16.43%	15.92%	12.58%	13.95%	15.28%	15.67%
PM Hourly Labor %	25.63%	19.45%	24.87%	17.40%	16.11%	15.52%	24.96%	18.85%	18.02%
Total Hourly Labor %	24.17%	18.45%	18.98%	16.86%	16.02%	13.75%	16.76%	16.70%	16.64%

Weekly Operations Report – Small Font

Report Name

DSR Report Template

This report style is an available template as part of the Custom DSR Reporting system.

Version

3.5.4

Refer to NorthStar Desktop Help → Reports and Processes → Processes → DSR for details about how to configure and use this report.

Type

Custom

Column Content for this Template:

- Each Day of the Week
- Week-To-Date
- Period-To-Date

Date Options

Day

Business Process**Dependency**

Daily Commit

Weekly Operations Report – Small Font

Weekly Operations Report - Small Font

Date Range 12/4/06 to 12/10/06

Print Date: 1/15/2007

Little Miss Steak-111

(800) 555-1212

	MON	TUE	WED	THU	FRI	SAT	SUN	WTD	PTD
AM Cash Sales	70	8842	2154	1875	5203	3850	1556	18351	45903
AM Tips	4589	6636	718	8285	5278	2568	12451	40645	83436
AM Drink / Bar	140431	172641	204337	174837	276216	557462	417755	1941733	2877046
AM Catering	30	30	00	00	00	00	30	30	00
AM Discounts & Coupons	6935	9056	6033	7678	12366	19261	15245	76732	153581
AM Net Sales	120055	170223	201176	170792	272324	544390	417437	1934237	3059096
PM Cash Sales	4370	2875	60	1175	5307	1567	2577	20034	81808
PM Tips	713	1177	1659	7823	13034	8133	11520	61839	135460
PM Drink / Bar	84232	115638	92423	134867	239001	364768	132835	1234852	2815194
PM Catering	30	30	00	00	00	00	30	30	00
PM Discounts & Coupons	2147	4024	2754	2775	3712	12710	5078	41258	62500
PM Net Sales	96948	127130	111606	146999	249796	389336	140936	1289537	2713452
Net Sales	214153	300353	312784	317801	522120	933726	560473	3189774	6873548
AM Check Avg	1132	1039	1111	1197	1127	1741	1711	1336	1372
PM Check Avg	1239	1039	1285	1010	1582	1782	1637	1574	1612
Total Check Avg	1135	1251	1164	1227	1326	1757	1653	1441	1462
AM Guest Count	17550	21430	22400	21200	31950	63500	51850	231130	415250
PM Guest Count	11650	15250	12250	16750	34800	43350	17150	52230	237500
Total Guest Count	29200	36680	34650	37950	66750	107750	68950	383330	752750
Per Person Average	8.10	8.17	8.96	8.89	8.84	8.40	8.13	8.82	8.32
AM Hourly Hours	4037	2637	4055	2654	5528	8822	7437	37581	77254
AM S.L. Hours	30	30	00	472	565	540	510	2137	4511
PM Hourly Hours	2193	2123	2194	2163	5257	7367	4695	31032	63995
PM S.L. Hours	30	30	00	113	421	441	30	925	1911
Total Hourly Hours	7235	7155	7249	6817	11785	16190	12132	68633	141145
Total S.L. Hours	30	30	00	585	1005	981	510	2062	3482
Grand Total Hours	7235	7155	7249	7402	12790	17171	12642	71715	147627
Total FPMH	410	514	506	545	589	666	638	559	561
AM S.FPMH	2351	4430	4064	4885	4020	6175	5813	5130	5005
PM S.FPMH	3019	2613	2178	4431	4764	4950	3046	4077	4758
Total FPMH	2210	4137	4176	4653	4827	5589	4620	4648	4664
AM Hourly Labor \$	31972	30034	32192	29093	43352	68522	58151	294074	615763
AM S. Labor \$	30	30	00	4717	5851	5500	5130	21037	45101
PM Hourly Labor \$	24630	24721	27247	24850	47944	65993	35731	238516	483635
PM S. Labor \$	30	30	00	1153	4200	4467	30	3859	10101
Total Hourly Labor \$	56602	55415	57439	53943	91297	134415	93882	532590	1099398
Total F.L. Labor \$	30	30	00	6901	13067	9567	6130	30617	64802
Grand Total Labor \$	56632	55445	57439	54634	104364	143982	99992	563207	1164200
Average Wages	7.76	7.74	7.92	7.84	7.75	7.68	7.74	7.76	7.78
AM Hourly Labor %	23.18%	17.72%	18.03%	18.42%	15.92%	12.59%	13.95%	15.29%	15.87%
PM Hourly Labor %	25.63%	19.45%	24.87%	17.40%	16.11%	15.52%	24.50%	18.81%	18.32%
Total Hourly Labor %	24.17%	18.43%	19.93%	17.96%	16.02%	13.75%	16.00%	16.70%	16.36%
Manager Discounts	2223	4530	2544	5075	3772	9130	6033	34278	53107
Assoc. Discounts	1059	2652	1531	2791	4296	3147	4151	19640	33006
Uniform Discount	30	1153	00	00	00	00	30	1153	3634
Minor Assoc. Disc. Total	4222	8210	4175	7066	3072	12177	10134	55076	89745
Food Compl.	30	30	00	00	00	349	30	349	345
Discounts & Coupons	10142	13140	8787	11451	22078	31371	20421	117530	243085
Vending	30	30	00	00	00	00	30	30	00
Gift Cards Sold	30	7530	10500	4000	4000	13100	23030	63030	131500
Cash +/-	(200)	143	(245)	22	(1064)	(451)	56	(1002)	(10538)
Total Credit Cards	131934	212230	214778	205491	338047	646224	371753	2177836	4559223
Printing / Payroll	30	2630	8590	2088	3483	299	1656	20316	62143
Overtime	235	1030	4132	184	4089	00	810	10530	13564

Weekly Operations Report – Date Headers

Report Name

DSR Report Template

This report style is an available template as part of the Custom DSR Reporting system.

Version

3.5.4

Refer to NorthStar Desktop Help → Reports and Processes → Processes → DSR for details about how to configure and use this report.

Type

Custom

Column Content for this Template:

- Each Day of the Week
- Week-To-Date
- Period-To-Date

Date Options

Day

Business Process**Dependency**

Daily Commit

Weekly Operations Report – Date Headers

Weekly Operations Report - Date Headers

Date Range 12/4/06 to 12/10/06

Print Date: 1/15/2007

Little Miss Steak-111

(800) 555-1212

	MONDAY 12/4/06	TUESDAY 12/5/06	WEDNESDAY 12/6/06	THURSDAY 12/7/06	FRIDAY 12/8/06	SATURDAY 12/9/06	SUNDAY 12/10/06	WTD	PTD
AM Curbside	.00	39.42	21.54	15.76	52.03	38.20	15.66	182.61	452.03
AM Togo	45.69	56.96	7.18	83.55	52.78	28.68	134.61	409.45	934.36
AM Dine in / Bar	1,404.81	1,726.41	2,043.37	1,748.37	2,742.19	5,574.63	4,177.55	19,417.33	38,770.40
AM Catering	.00	.00	.00	.00	.00	.00	.00	.00	.00
AM Discounts & Coupon	69.95	90.56	60.33	76.76	123.66	192.61	153.45	767.32	1,505.81
AM Net Sales	1,380.55	1,732.23	2,011.76	1,770.92	2,723.34	5,448.90	4,174.37	19,242.07	38,650.98
PM Curbside	43.00	38.05	.00	11.78	53.07	18.67	35.77	200.34	613.06
PM Togo	7.13	117.71	108.39	78.29	130.84	61.33	115.20	618.99	1,364.60
PM Dine in / Bar	942.32	1,156.06	934.23	1,348.67	2,890.01	3,647.48	1,329.85	12,248.62	26,131.94
PM Catering	.00	.00	.00	.00	.00	.00	.00	.00	.00
PM Discounts & Coupon	31.47	40.84	27.54	37.75	97.12	127.10	50.76	412.58	925.08
PM Net Sales	960.98	1,271.00	1,015.08	1,400.99	2,976.90	3,800.36	1,430.06	12,655.37	27,184.52
Net Sales	2,341.53	3,003.23	3,026.84	3,171.91	5,700.24	9,049.26	5,604.43	31,897.44	65,835.50
AM Check Avg	11.32	10.89	11.11	11.97	11.25	17.41	17.11	13.66	13.72
PM Check Avg	12.99	15.69	12.85	15.40	15.83	17.82	16.07	15.74	16.12
Total Check Avg	11.95	12.51	11.64	13.27	13.26	17.57	16.83	14.41	14.62
AM Guest Count	175.50	214.00	234.00	212.00	319.50	638.00	518.00	2,311.00	4,637.50
PM Guest Count	116.50	153.50	132.50	160.50	348.00	439.50	171.50	1,522.00	3,275.00
Total Guest Count	292.00	367.50	366.50	372.50	667.50	1,077.50	689.50	3,833.00	7,912.50
Per Person Average	8.02	8.17	8.26	8.52	8.54	8.40	8.13	8.32	8.32
AM Hourly Hours	40.97	39.67	40.55	36.54	55.28	88.23	74.37	375.61	772.54
AM SL Hours	.00	.00	.00	4.72	5.85	5.40	5.10	21.07	45.11
PM Hourly Hours	31.98	31.88	31.94	31.63	62.57	73.67	46.95	310.62	638.89
PM SL Hours	.00	.00	.00	1.18	4.20	4.47	.00	9.85	19.71
Total Hourly Hours	72.95	71.55	72.49	68.17	117.85	161.90	121.32	686.23	1,411.43
Total SL Hours	.00	.00	.00	5.90	10.05	9.87	5.10	30.92	64.82
Grand Total Hours	72.95	71.55	72.49	74.07	127.90	171.77	126.42	717.15	1,476.25
Total EPMH	4.00	5.14	5.06	5.46	5.66	6.66	5.98	5.59	5.61
AM SPMH	33.81	44.00	49.64	48.66	49.26	61.75	56.13	51.30	50.09
PM SPMH	30.09	39.91	31.78	44.31	47.64	48.90	30.46	40.77	42.59
Total SPMH	32.10	41.97	41.76	46.53	48.37	55.89	46.20	46.48	46.64
AM Hourly Labor \$	319.72	306.94	321.92	290.90	433.53	665.22	582.51	2,940.74	6,057.63
AM SL Labor \$.00	.00	.00	47.17	58.50	54.00	51.00	210.67	451.01
PM Hourly Labor \$	246.30	247.21	252.47	243.80	479.44	568.93	357.01	2,385.16	4,898.35
PM SL Labor \$.00	.00	.00	11.83	42.00	44.67	.00	98.50	197.01
Total Hourly Labor \$	566.02	554.15	574.39	534.70	912.97	1,244.15	939.52	5,325.90	10,955.98
Total SL Labor \$.00	.00	.00	59.00	100.50	98.67	51.00	309.17	648.02
Grand Total Labor \$	566.02	554.15	574.39	593.70	1,013.47	1,342.82	990.52	5,635.07	11,604.00
Average Wage	7.76	7.74	7.92	7.84	7.75	7.68	7.74	7.76	7.76
AM Hourly Labor %	23.16%	17.72%	16.00%	16.43%	15.92%	12.58%	13.95%	15.28%	15.67%
PM Hourly Labor %	25.63%	19.45%	24.87%	17.40%	16.11%	15.52%	24.96%	18.85%	18.02%
Total Hourly Labor %	24.17%	18.45%	18.98%	16.86%	16.02%	13.75%	16.76%	16.70%	16.64%

Period-To-Date Report

Report Name

DSR Report Template

This report style is an available template as part of the Custom DSR Reporting system.

Version

3.5.4

Refer to NorthStar Desktop Help → Reports and Processes → Processes → DSR for details about how to configure and use this report.

Type

Custom

Column Content for this Template:

- Business Day
- Week-To-Date
- Period-To-Date
- Last Year Period-To-Date
- Variance %

Date Options

Day

Business Process**Dependency**

Daily Commit

Period-To-Date Report

Period To Date

Business Date: 12/04/2006

Print Date: 1/15/2007

Little Miss Steak-111

(800) 555-1212

	12/04/2006	Week To Date	Period To Date	Last Year PTD	Var%
AM Curbside	.00	182.61	452.03	.00	100%
AM Togo	45.69	409.45	934.36	.00	100%
AM Dine in / Bar	1,404.81	19,417.33	38,770.40	.00	100%
AM Catering	.00	.00	.00	.00	0%
AM Discounts & Coupons	69.95	767.32	1,505.81	.00	100%
AM Net Sales	1,380.55	19,242.07	38,650.98	.00	100%
PM Curbside	43.00	200.34	613.06	.00	100%
PM Togo	7.13	618.89	1,364.60	.00	100%
PM Dine in / Bar	942.32	12,248.62	26,131.94	.00	100%
PM Catering	.00	.00	.00	.00	0%
PM Discounts & Coupons	31.47	412.58	925.08	.00	100%
PM Net Sales	960.88	12,655.37	27,184.52	.00	100%
Net Sales	2,341.53	31,897.44	65,835.50	.00	100%
AM Check Avg	11.32	13.66	13.72	0.00	100%
PM Check Avg	12.89	15.74	16.12	.00	100%
Total Check Avg	11.95	14.41	14.62	0.00	100%
AM Guest Count	175.50	2,311.00	4,637.50	.00	100%
PM Guest Count	116.50	1,522.00	3,275.00	.00	100%
Total Guest Count	292.00	3,833.00	7,912.50	.00	100%
Per Person Average	8.02	8.32	8.32	.00	100%
AM Hourly Hours	40.97	375.61	772.54	.00	100%
AM SL Hours	.00	21.07	45.11	.00	100%
PM Hourly Hours	31.98	310.62	638.89	.00	100%
PM SL Hours	.00	9.85	19.71	.00	100%
Total Hourly Hours	72.95	686.23	1,411.43	.00	100%
Total SL Hours	.00	30.92	64.82	.00	100%
Grand Total Hours	72.95	717.15	1,476.25	.00	100%
Total EPMH	4.00	5.59	5.61	.00	100%
AM SPMH	33.81	51.30	50.09	.00	100%
PM SPMH	30.09	40.77	42.59	.00	100%
Total SPMH	32.10	46.48	46.64	.00	100%
AM Hourly Labor \$	319.72	2,940.74	6,057.63	.00	100%
AM SL Labor \$.00	210.67	451.01	.00	100%
PM Hourly Labor \$	246.30	2,385.16	4,898.35	.00	100%
PM SL Labor \$.00	98.50	197.01	.00	100%
Total Hourly Labor \$	566.02	5,325.90	10,955.98	.00	100%
Total SL Labor \$.00	309.17	648.02	.00	100%
Grand Total Labor \$	566.02	5,635.07	11,604.00	.00	100%
Average Wage	7.76	7.76	7.76	.00	100%
AM Hourly Labor %	23.18%	15.28%	15.67%	.00%	100%
PM Hourly Labor %	25.63%	18.85%	18.02%	.00%	100%
Total Hourly Labor %	24.17%	16.70%	16.64%	.00%	100%

Quarter-To-Date Report

Report Name

DSR Report Template

This report style is an available template as part of the Custom DSR Reporting system.

Version

3.5.4

Refer to NorthStar Desktop Help → Reports and Processes → Processes → DSR for details about how to configure and use this report.

Type

Custom

Column Content for this Template:

- Week-To-Date
- Period-To-Date
- Quarter-To-Date
- Last Year Quarter-To-Date
- Variance %

Date Options

Day

Business Process**Dependency**

Daily Commit

Quarter-To-Date Report

Quarter To Date
Business Date: 12/04/2006

Print Date: 1/15/2007
Little Miss Steak-111
(800) 555-1212

	Week To Date	Period To Date	Quarter To Date	Last Year QTD	Var%
AM Curbside	182.61	452.03	2,353.37	.00	100%
AM Togo	409.45	934.36	3,592.61	.00	100%
AM Dine in / Bar	19,417.33	38,770.40	176,034.81	.00	100%
AM Catering	.00	.00	422.14	.00	100%
AM Discounts & Coupons	767.32	1,505.81	7,219.84	.00	100%
AM Net Sales	19,242.07	38,650.98	175,183.09	.00	100%
PM Curbside	200.34	613.06	2,567.66	.00	100%
PM Togo	618.99	1,364.60	4,938.29	.00	100%
PM Dine in / Bar	12,248.62	26,131.94	124,831.32	.00	100%
PM Catering	.00	.00	.00	.00	0%
PM Discounts & Coupons	412.58	925.08	4,739.84	.00	100%
PM Net Sales	12,655.37	27,184.52	127,597.43	.00	100%
Net Sales	31,897.44	65,835.50	302,780.52	.00	100%
AM Check Avg	13.68	13.72	14.14	0.00	100%
PM Check Avg	15.74	16.12	15.94	.00	100%
Total Check Avg	14.41	14.62	14.85	0.00	100%
AM Guest Count	2,311.00	4,837.50	20,853.00	.00	100%
PM Guest Count	1,522.00	3,275.00	15,497.50	.00	100%
Total Guest Count	3,833.00	7,912.50	36,350.50	.00	100%
Per Person Average	8.32	8.32	8.33	.00	100%
AM Hourly Hours	375.61	772.54	3,752.49	.00	100%
AM SL Hours	21.07	45.11	241.77	.00	100%
PM Hourly Hours	310.82	838.89	2,898.20	.00	100%
PM SL Hours	9.85	19.71	100.24	.00	100%
Total Hourly Hours	686.23	1,411.43	6,651.69	.00	100%
Total SL Hours	30.92	64.82	342.01	.00	100%
Grand Total Hours	717.15	1,476.25	6,993.70	.00	100%
Total EPMH	5.59	5.61	5.46	.00	100%
AM SPMH	51.30	50.09	46.91	.00	100%
PM SPMH	40.77	42.59	44.26	.00	100%
Total SPMH	46.48	46.84	45.52	.00	100%
AM Hourly Labor \$	2,940.74	6,057.63	29,195.99	.00	100%
AM SL Labor \$	210.67	451.01	2,417.52	.00	100%
PM Hourly Labor \$	2,385.16	4,898.35	22,352.35	.00	100%
PM SL Labor \$	98.50	197.01	1,005.19	.00	100%
Total Hourly Labor \$	5,325.90	10,955.98	51,548.34	.00	100%
Total SL Labor \$	309.17	648.02	3,422.71	.00	100%
Grand Total Labor \$	5,635.07	11,604.00	54,971.05	.00	100%
Average Wage	7.76	7.76	7.75	.00	100%
AM Hourly Labor %	15.28%	15.67%	16.67%	.00%	100%
PM Hourly Labor %	18.85%	18.02%	17.52%	.00%	100%
Total Hourly Labor %	16.70%	16.64%	17.02%	.00%	100%

Labor Cost Analysis Report

Report Name

Labor Cost Analysis

Version

3.5.6

Type

Summary

Date Options

Week

Business Process**Dependency**

Forecasting

POSi Labor Scheduling

Daily Commit

The Labor Cost Analysis Report provides a comprehensive view of an restaurant's forecasted sales and scheduled labor versus the actual totals for each day of a selected week. This report can be used evaluate a unit's sales and labor forecast before the week starts to ensure that labor targets are hit. As the week progresses, the report will populate with actual sales and costs and provide a performance comparison.

This report has five (6) sections each with variance comparisons:

- Sales
 - Budgeted Sales \$
 - Forecast Sales %
 - Actual Sales \$
 - Forecast vs. Budget %
 - Actual vs. Forecast %
 - Actual vs. Budget %
- Labor Hours
 - Budgeted #
 - Scheduled #
 - Actual #
 - Schedule vs Budget %
 - Actual vs. Schedule %
 - Actual vs. Budget %
- Labor Cost
 - Budgeted \$
 - Scheduled \$
 - Actual \$
 - Schedule vs Budget %
 - Actual vs. Schedule %
 - Actual vs. Budget %
- Labor / Sales
 - Budgeted #
 - Scheduled #
 - Actual #
 - Schedule vs Budget %
 - Actual vs. Schedule %
 - Actual vs. Budget %
- Labor Productivity
 - Budgeted #
 - Scheduled #
 - Actual #
 - Scheduled vs Budget %
 - Actual vs. Schedule %
 - Actual vs. Budget %

Labor Cost Analysis Report (Continued)

Report Name

Labor Cost Analysis

Version

3.5.6

Type

Summary

Date Options

Week

Business Process**Dependency**

Forecasting

POSi Labor Scheduling

Daily Commit

The Labor Cost Analysis Report provides a comprehensive view of an restaurant's forecasted sales and scheduled labor versus the actual totals for each day of a selected week. This report can be used evaluate a unit's sales and labor forecast before the week starts to ensure that labor targets are hit. As the week progresses, the report will populate with actual sales and costs and provide a performance comparison.

This report has five (6) sections each with variance comparisons (Continued from previous page):

- Guest Counts
 - Budgeted #
 - Forecasted #
 - Actual #
 - Schedule vs Budget %
 - Actual vs. Schedule %
 - Actual vs. Budget %
- Sales/Guest
 - Budgeted Sales per Guest
 - Forecasted Sales per Guest
 - Actual Sales per Guest
 - Scheduled vs Budget %
 - Actual vs. Forecast %
 - Actual vs. Budget %

Labor Cost Analysis Report

Labor Cost Analysis

Date: 1/15/2007 to 1/21/2007

Print Date: 1/15/2007
 Little Miss Steak-111
 (800) 555-1212

	Mon 1/15	Tue 1/16	Wed 1/17	Thur 1/18	Fri 1/19	Sat 1/20	Sun 1/21	Total
Sales								
Forecasted	100.00	100.00	100.00	100.00	100.00	100.00	100.00	700.00
Forecasted - Budgeted	%	%	%	%	%	%	%	%
Actual - Forecasted	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.00%
Actual - Budgeted	%	%	%	%	%	%	%	%
Guest Count								
Forecasted	10.00	10.00	10.00	10.00	10.00	10.00	10.00	70.00
Actual	2.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Forecasted - Budgeted	%	%	%	%	%	%	%	%
Actual - Forecasted	-80.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-97.14%
Actual - Budgeted	%	%	%	%	%	%	%	%
Sales/Guest								
Forecasted	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Forecasted - Budgeted	%	%	%	%	%	%	%	%
Actual - Forecasted	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.00%
Actual - Budgeted	%	%	%	%	%	%	%	%
Labor Hours								
Forecasted	581.25	564.25	0.00	0.00	0.00	0.00	0.00	1,145.50
Actual	101.98	0.00	0.00	0.00	0.00	0.00	0.00	101.98
Forecasted - Budgeted	%	%	%	%	%	%	%	%
Actual - Forecasted	-82.5%	-100.0%	%	%	%	%	%	-91.10%
Actual - Budgeted	%	%	%	%	%	%	%	%
Labor Cost								
Forecasted	3,711.54	3,592.54	0.00	0.00	0.00	0.00	0.00	7,304.08
Actual	933.01	0.00	0.00	0.00	0.00	0.00	0.00	933.01
Forecasted - Budgeted	%	%	%	%	%	%	%	%
Actual - Forecasted	-74.9%	-100.0%	%	%	%	%	%	-87.23%
Actual - Budgeted	%	%	%	%	%	%	%	%
Labor/Sales								
Forecasted	3,711.54	3,592.54	0.00	0.00	0.00	0.00	0.00	1,043.44
Forecasted - Budgeted	%	%	%	%	%	%	%	%
Actual - Forecasted	-100.0%	-100.0%	%	%	%	%	%	-100.00%
Actual - Budgeted	%	%	%	%	%	%	%	%

Production Sample Reports

This section includes information and instructions for creating the most common NorthStar Desktop Production Reports. Samples of each report are also included.

The following reports are explained:

[Standard Report](#)

[Bakery Report](#)

Standard Report

Report Name

Production Report -
Standard

This report provides your kitchen staff a clip-board ready version of POSitouch's Production Forecast Report.

Version

3.5.4

The content of the columns are:

- Production Item
- Production Measure
- Today & Tomorrow Forecast Sections
- Write-in Columns for On-Hand, Prep & By

Type

Detail List

The content of the rows are:

- Grouped by Products
- Production Items

Date Options

Day

Business Process**Dependency**

POSitouch Production
Reporting

Standard Report

Product Prep for Thursday 01/25/07

Print Date: 1/25/2007
 Starcrossing-1198
 454 236-3699

Meat Daily	Unit of Measure	25-Jan	On Hand	Prep	By	26-Jan	On Hand	Prep	By
HAM SHVD 3OZ	(8) PACK	0				0			
HAM SHVD 4.4OZ	(8) PACK	0				0			
TRKY SHVD 3OZ	(8) PACK	0				0			
TRKY SHVD 4.4OZ	(8) PACK	0				0			
BEEF SHVD 3OZ	(8) PACK	0				0			
BEEF SHVD 4.4OZ	(8) EACH	0				0			
PAST SHVD 3OZ	(8) PACK	0				0			
PAST SHVD 4.4OZ	(8) PACK	0				0			
CHCK SHVD 3OZ	(8) PACK	0				0			
CHCK SHVD 4.4OZ	(8) PACK	0				0			
CHCK CRVD 2.2OZ	(8) PACK	0				0			
CHCK CRVD 3OZ	(8) PACK	0				0			
HAM SLICED 1OZ	(32) 2lbPK	0				0			
PRESTCK SALAMI	(32) PACK	0				0			
GENOA STACK	(32) PACK	0				0			

Salad 8 to 3 to 11	Unit of Measure	AM	On Hand	Prep	By	PM	On Hand	Prep	By
CHICKEN CSR SAL	(1) EACH	0				0			
CAESAR SALAD	(1) EACH	0				0			
SMOKED TRKY SAL	(1) EACH	0				0			
GARDEN SALAD	(1) EACH	0				0			
GARDEN SLD SM	(1) EACH	0				0			
GREEK SALAD	(1) EACH	0				0			
SPINACH FETA SL	(1) EACH	0				0			
SALAD MIX	(1) LB	0				0			
ROMAINE	(1) HEAD	0				0			

Produce 8 to 4 to 11	Unit of Measure	AM	On Hand	Prep	By	PM	On Hand	Prep	By
TOMATO SLICED	(1) LBS	0				0			
RED ONION SLICE	(1) LBS	0				0			
CUCUMBER SLICE	(1) LBS	0				0			

Misc Items	Unit of Measure	25-Jan	On Hand	Prep	By	26-Jan	On Hand	Prep	By
HOMESTYLE TUNA	(1) LB	0				0			
MARINATED OLIVE	(1) LB	0				0			

Buns Cut - Daily	Unit of Measure	25-Jan	On Hand	Prep	By	26-Jan	On Hand	Prep	By
SM SOURDOUGH	(1) BUN	0				0			
MD SOURDOUGH	(1) BUN	0				0			
LG SOURDOUGH	(1) BUN	0				0			
SM WHEAT	(1) BUN	0				0			
MD WHEAT	(1) BUN	0				0			
SM RYE	(1) BUN	0				0			
MD RYE	(1) BUN	0				0			
SM JALCHS	(1) BUN	0				0			
MD JALCHS	(1) BUN	0				0			

Buns Cheesed - Daily	Unit of Measure	25-Jan	On Hand	Prep	By	26-Jan	On Hand	Prep	By
SM SOURDOUGH	(1) BUN	0				0			
MD SOURDOUGH	(1) BUN	0				0			
LG SOURDOUGH	(1) BUN	0				0			
SM WHEAT	(1) BUN	0				0			
MD WHEAT	(1) BUN	0				0			
SM RYE	(1) BUN	0				0			
MD RYE	(1) BUN	0				0			
SM JALCHS	(1) BUN	0				0			
MD JALCHS	(1) BUN	0				0			

Bakery Report

Report Name

Production Report -
Bakery

This report is identical to the Standard report but includes a write-in section at the bottom of the report for bakery production items.

Version

3.5.4

Type

Detail List

Date Options

Day

Business Process**Dependency**

POStouch Production
Reporting

Bakery Report

Bakery Prep for Thursday 01/25/07

Print Date: 1/25/2007
 Starcrossing-1198
 454-345-3600

Bakery Prep	Unit of Measure	25-Jan	On Hand	Shortfall	26-Jan	On Hand	Shortfall
SM SOURDOUGH	(1) BUN	0			0		
MD SOURDOUGH	(1) BUN	0			0		
LG SOURDOUGH	(1) BUN	0			0		
SM WHEAT	(1) BUN	0			0		
MD WHEAT	(1) BUN	0			0		
SM RYE	(1) BUN	0			0		
MD RYE	(1) BUN	0			0		
SM JALUCHS	(1) BUN	0			0		
MD JALUCHS	(1) BUN	0			0		
COOKIES	(12) Dozen	0			0		

BATCHES					BATCHES				
BREAD TYPE	SM	REG	LG	PIZZA	BREAD TYPE	SM	REG	LG	PIZZA
1					16				
2					17				
3					18				
4					19				
5					20				
6					21				
7					22				
8					23				
9					24				
10					25				
11					26				
12					27				
13					28				
14					29				
15					30				

Guest Sample Reports

This section includes information and instructions for creating the most common NorthStar Desktop Guest Reports. Samples of each report are also included.

The following reports are explained:

[Mailing Labels](#)

[Guest List Report](#)

[Guest Member Since Report](#)

[Guest Last Visit Report](#)

[Accumulative Points Reports](#)

[Current Points Report](#)

Mailing Labels

Report Name
Mailing Labels

This report prints Avery 5160 Standard mailing labels for a customized list of guest.

Version
3.5.4

Refer to NorthStar Desktop Help → Reports and Processes → Processes → Guest Reports for details about how to configure and use this report.

Type
List

Date Options
N/A

**Business Process
Dependency**
POSitouch Account
Management

Mailing Labels

.	ALBERT WICKER, ELEMENTARY 2011 BEINVILLE AVE. NEW ORLEANS, LA., 70112. 000000000	alcorn state, university 1000 asu drive #509 alcorn state, MS., 390960000
ALDOLPH, B	ALEXANDER, R	ARCENEUX, K
..
baker, high 3200 GROOM RD RD baker, LA. 707100000	BANKS, E	BARNES, M
..
BARROW, CAPRI	baton rouge, prep acad. 5959 CADILLAC ST. baton rouge, LA., 708110000	BELL, A
..
BENNETT, S	bethany church, 13855 PLANK ROAD baker, LA. 707140000	bethany world, 13855 PLANK ROAD baker, LA. 707140000
BLAKES, J	BLOUIN, C	BLOUIN, L
..
BOAST, N	BOUDREAUX, J	BOWERS, B
BRIGHT, A	BROWN, L	BROWN, R
..
CAIN, J	CARR, D	CARTER, T
..
CHAMBERS, S	CHAMBERS, S	CHANEY, K
..

Guest List Report

Report Name

Guest List

Refer to NorthStar Desktop Help → Reports and Processes → Processes → Guest Reports for details about how to configure and use this report.

Version

3.5.5

Type

List

Date Options

N/A

Business Process

Dependency

POSitouch Account Management

Guest List Report

Guest List

Print Date: 2/26/2007
Little Miss Steak-111
(800) 555-1212

Guest Name	Phone #	Address
.	() -	-
ARM,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
BANKS, E	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
BATON, P	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
BETHANY,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
BLAKES, J	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
CLARK, V	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
COPPER,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
DANIELS, G	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
DAVIS, J	(111) 222-3333	
DOLPH	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
GLEN,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
GOLEN,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
HARRIS, B	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
HARRIS, J	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
HOME, S	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
INDUSTRIES, R	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
JR, L	(111) 222-3333	
KNIGHTEN, E	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
LONGS, A	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
MERIT, J	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
MITCHELL, J	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
NAVS, U	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
NORWOOD, S	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
RHODIA,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
ROBINS, O	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
SCAFFOLD, B	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
SMITH, D	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
STALLION, C	(111) 222-3333	
test, t	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
UNIVERSE, G	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
UNIVERSE, G	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
US, A	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345
WICKER, E	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345

Guest Member Since Report

Report Name

Guest Member Since

Refer to NorthStar Desktop Help → Reports and Processes → Processes → Guest Reports for details about how to configure and use this report.

Version

3.5.5

Type

List

Date Options

N/A

Business Process

Dependency

POSitouch Account Management

Guest Member Since Report

Guest Member Since

Print Date: 2/26/2007
 Little Miss Steak-111
 (800) 555-1212

Guest Name	Phone #	Address	Member Since
.	() -	-	5/5/2006
ARM,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	10/6/2004
BANKS, E	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	10/6/2004
BATON, P	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	1/31/2006
BETHANY,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	12/22/2005
BLAKES, J	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	5/7/2006
CLARK, V	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	5/7/2006
COPPER,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	7/27/2004
DANIELS, G	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	5/14/2006
DAVIS, J	(111) 222-3333		
DOLPH	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	10/10/2004
GLEN,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	11/5/2004
GOLEN,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	10/6/2004
HARRIS, B	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	10/13/2004
HARRIS, J	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	10/13/2004
HOME, S	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	9/12/2005
INDUSTRIES, R	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	7/12/2005
JR, L	(111) 222-3333		
KNIGHTEN, E	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	10/27/2006
LONGS, A	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	5/14/2006
MERIT, J	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	11/11/2004
MITCHELL, J	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	5/10/2006
NAVS, U	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	11/11/2004
NORWOOD, S	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	10/6/2004
RHODIA,	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	7/27/2004
ROBINS, O	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	5/10/2006
SCAFFOLD, B	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	11/11/2004
SMITH, D	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	3/10/2006
STALLION, C	(111) 222-3333		
test, t	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	1/16/2007
UNIVERSE, G	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	2/4/2005
UNIVERSE, G	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	2/4/2005
US, A	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	10/16/2004
WICKER, E	(111) 222-3333	123 MAIN - ANYTOWN, CA 12345	4/27/2005

Guest Last Visit Report

Report Name

Guest Last Visit

Refer to NorthStar Desktop Help → Reports and Processes → Processes → Guest Reports for details about how to configure and use this report.

Version

3.5.4

Type

List

Date Options

N/A

Business Process

Dependency

POSitouch Account Management

Guest Last Visit Report

Guest Last Visit

Print Date: 1/15/2007
 Puddruckers #438-438
 (800) 555-1212

Guest Name	Phone #	Address	Last Purchase Date
.	() -	- ,	05/05/2006
ALBERT WICKER, ELEMEN	(000) 246-9930	2011 BEINVILLE AVE. - NEW ORLEANS, LA., 70112 00000000	04/27/2005
alcorn state. university	(000) 677-6153	1000 asu drive #509 - alcorn state, MS. 390960000	01/11/2007
ALDOLPH, BENJAMIN	() -	- ,	01/05/2007
ALEXANDER, RONALD	() -	- ,	01/04/2007
ARCENEUX, KENNETH	() -	- ,	01/04/2007
baker, high	(000) 775-1259	3200 GROOM RD RD - baker, LA 707100000	12/27/2006
BANKS, ELLA	() -	- ,	01/11/2007
BARNES, MAKEISHA	() -	- ,	06/16/2006
BARROW, CAPRI	() -	- ,	12/10/2006
baton rouge. prep acad.	(000) 356-0256	5959 CADILLAC ST. - baton rouge, LA. 708110000	11/03/2006
BELL, APRIL	() -	- ,	11/19/2006
BENNETT, STERLING			
bethany church.	(000) 774-1700	13855 PLANK ROAD - baker, LA 707140000	12/22/2005
bethany world.	(226) 357-6008	13855 PLANK ROAD - baker, LA 707140000	12/24/2005
BLAKES, JUDY	() -	- ,	12/20/2006
BLOUIN, CLIFTON			
BLOUIN, LOVENIA	() -	- ,	12/22/2006
BOAST, NELMA			
BOUDREAUX, JERRIME			
BOWERS, BILLY			
BRIGHT, ALBERT			
BROWN, LUCINDA			
BROWN, RAMONA	() -	- ,	05/29/2006
CAIN, JUSTIN			
CARR, DARRYL	() -	- ,	12/02/2006
CARTER, TASHEKIA	() -	- ,	12/15/2006
CHAMBERS, SHARONDAL			
CHAMBERS, SHARONDAL	() -	- ,	12/17/2006
CHANEY, KEITH			
CLARK, BRITNI	() -	- ,	12/03/2006
CLARK, VANESSA	() -	- ,	12/19/2006
COLLINS, HERMAINE			
COOPER JR., JAMES			
COSEY, TAWANDA	() -	- ,	05/22/2006
CULBERSON, SHANNON	() -	- ,	06/28/2006
DANIELS, GWENDOLYN	() -	- ,	12/18/2006
DAVIS, ALAIS	() -	- ,	09/19/2006
DAVIS, ASHA	() -	- ,	12/24/2006
DAVIS, CARDERO	() -	- ,	12/12/2006
DAVIS, CHRIS			
DAVIS, JOSEPH			
DAVIS, KENNETH	() -	- ,	08/02/2006
DORSEY, ASHLEY			
DORSEY, NAKESHA	() -	- ,	05/22/2006
DSM COPOLYMER.	(000) 267-3400	1836 SHADA - BATON ROUGE, LA 708052044	12/24/2006
DUHE, PAM			
EDWARDS, LINDA	() -	- ,	12/14/2006
exon. plastics	(225) 977-6211	P.O. BOX 2591 - baton rouge, LA 708210000	10/09/2006
EXXON MOBIL.	(000) 977-6211	11675 SCOTLAND-ZACH - BATON ROUGE, LA 708211607	11/13/2006
GAINES, SHANNON	() -	- ,	07/14/2006
GAINES, SHANNON	() -	- ,	07/23/2006
GIVENS, LATARSHA	() -	- ,	11/30/2006
GIVIENS, TRAVIS	() -	- ,	07/22/2006
GLEN OAKS H S.	(000) 356-4306	6650 CEDAR DR - BATON ROUGE, LA 708150000	02/23/2006

Accumulative Points Reports

Report Name

Accumulative Points

Refer to NorthStar Desktop Help → Reports and Processes → Processes → Guest Reports for details about how to configure and use this report.

Version

3.5.4

Type

List

Date Options

N/A

Business Process

Dependency

POSitouch Account Management

Accumulative Points Reports

Accumulative Points

Print Date: 1/15/2007
 Little Miss Steak-111
 (800) 555-1212

Guest Name	Phone	Address	Points
WILSON, R	(812) 555-1212	145 AnyStreet - ,	0
KNIGHTEN, E	(812) 555-1212	145 AnyStreet - ,	0
LONGS, A	(812) 555-1212	145 AnyStreet - ,	0
HARRIS, B	(812) 555-1212	145 AnyStreet - ,	0
HARRIS, J	(812) 555-1212	145 AnyStreet - ,	0
BANKS, E	(812) 555-1212	145 AnyStreet - ,	0
MARTIN, JR., L	(812) 555-1212		
EDWARDS, L	(812) 555-1212	145 AnyStreet - ,	0
BROWN, L	(812) 555-1212		
GREEN, H	(812) 555-1212	145 AnyStreet - ,	0
ROBINS, O	(812) 555-1212	145 AnyStreet - ,	0
ALDOLPH, B	(812) 555-1212	145 AnyStreet - ,	0
MITCHELL, J	(812) 555-1212	145 AnyStreet - ,	0
DANIELS, G	(812) 555-1212	145 AnyStreet - ,	0
CLARK, V	(812) 555-1212	145 AnyStreet - ,	0
BLAKES, J	(812) 555-1212	145 AnyStreet - ,	0
STALLION, C	(812) 555-1212		
DAVIS, J	(812) 555-1212		
NORWOOD, S	(812) 555-1212	145 AnyStreet - ,	0
JACKSON, G	(812) 555-1212		
LANGHAM, T	(812) 555-1212	145 AnyStreet - ,	0
HILLS, J	(812) 555-1212	145 AnyStreet - ,	0
ALEXANDER, R	(812) 555-1212	145 AnyStreet - ,	0
JOHNSON, E	(812) 555-1212	145 AnyStreet - ,	0
COLLINS, H	(812) 555-1212		
CHAMBERS, S	(812) 555-1212		
GRAY, K	(812) 555-1212	145 AnyStreet - ,	0
DAVIS, C	(812) 555-1212		
WILLIAMS, T	(812) 555-1212	145 AnyStreet - ,	0
STEVENSON, J	(812) 555-1212	145 AnyStreet - ,	0
GIVENS, L	(812) 555-1212	145 AnyStreet - ,	0
CHANEY, K	(812) 555-1212		
SANCHEZ, JR., E	(812) 555-1212		
JOHNSON, G	(812) 555-1212		
BOWERS, B	(812) 555-1212		
WILLIAMS, R	(812) 555-1212		
VICKS, D	(812) 555-1212		
SMITH, T	(812) 555-1212	145 AnyStreet - ,	0
JONES, T	(812) 555-1212	145 AnyStreet - ,	0
ARCENEUX, K	(812) 555-1212	145 AnyStreet - ,	0
MILLIGAN, C	(812) 555-1212		
LOVELY, J	(812) 555-1212	145 AnyStreet - ,	0
BENNETT, S	(812) 555-1212		
COOPER JR., J	(812) 555-1212		
ROUSSELL, K	(812) 555-1212	145 AnyStreet - ,	0
HALL JR., M	(812) 555-1212		
KIMBLE, M	(812) 555-1212	145 AnyStreet - ,	0
SELDERS, C	(812) 555-1212	145 AnyStreet - ,	0
WILLIAMS, H	(812) 555-1212		
WILSON, P	(812) 555-1212		
BLOUIN, L	(812) 555-1212	145 AnyStreet - ,	0
REED, R	(812) 555-1212		
CARR, D	(812) 555-1212	145 AnyStreet - ,	0
BROWN, R	(812) 555-1212	145 AnyStreet - ,	0
DORSEY, N	(812) 555-1212	145 AnyStreet - ,	0

C:\reports\ rptdata\AccPoints.rpt

Page 1 of 3

Current Points Report

Report Name
Current Points

Refer to NorthStar Desktop Help → Reports and Processes → Processes → Guest Reports for details about how to configure and use this report.

Version
3.5.4

Type
List

Date Options
N/A

**Business Process
Dependency**
POSitouch Account
Management

Current Points Report

Current Points

Print Date: 1/15/2007
 Little Miss Steak-111
 (800) 555-1212

Guest Name	Phone	Address	Current Points
WILSON, R	(812) 555-1212	145 AnyStreet - .	0
KNIGHTEN, E	(812) 555-1212	145 AnyStreet - .	0
LONGS, A	(812) 555-1212	145 AnyStreet - .	0
HARRIS, B	(812) 555-1212	145 AnyStreet - .	0
HARRIS, J	(812) 555-1212	145 AnyStreet - .	0
BANKS, E	(812) 555-1212	145 AnyStreet - .	0
MARTIN, JR., L	(812) 555-1212		
EDWARDS, L	(812) 555-1212	145 AnyStreet - .	0
BROWN, L	(812) 555-1212		
GREEN, H	(812) 555-1212	145 AnyStreet - .	0
ROBINS, O	(812) 555-1212	145 AnyStreet - .	0
ALDOLPH, B	(812) 555-1212	145 AnyStreet - .	0
MITCHELL, J	(812) 555-1212	145 AnyStreet - .	0
DANIELS, G	(812) 555-1212	145 AnyStreet - .	0
CLARK, V	(812) 555-1212	145 AnyStreet - .	0
BLAKES, J	(812) 555-1212	145 AnyStreet - .	0
STALLION, C	(812) 555-1212		
DAVIS, J	(812) 555-1212		
NORWOOD, S	(812) 555-1212	145 AnyStreet - .	0
JACKSON, G	(812) 555-1212		
LANGHAM, T	(812) 555-1212	145 AnyStreet - .	0
HILLS, J	(812) 555-1212	145 AnyStreet - .	0
ALEXANDER, R	(812) 555-1212	145 AnyStreet - .	0
JOHNSON, E	(812) 555-1212	145 AnyStreet - .	0
COLLINS, H	(812) 555-1212		
CHAMBERS, S	(812) 555-1212		
GRAY, K	(812) 555-1212	145 AnyStreet - .	0
DAVIS, C	(812) 555-1212		
WILLIAMS, T	(812) 555-1212	145 AnyStreet - .	0
STEVENSON, J	(812) 555-1212	145 AnyStreet - .	0
GIVENS, L	(812) 555-1212	145 AnyStreet - .	0
CHANEY, K	(812) 555-1212		
SANCHEZ, JR., E	(812) 555-1212		
JOHNSON, G	(812) 555-1212		
BOWERS, B	(812) 555-1212		
WILLIAMS, R	(812) 555-1212		
VICKS, D	(812) 555-1212		
SMITH, T	(812) 555-1212	145 AnyStreet - .	0
JONES, T	(812) 555-1212	145 AnyStreet - .	0
ARCENEUX, K	(812) 555-1212	145 AnyStreet - .	0
MILLIGAN, C	(812) 555-1212		
LOVELY, J	(812) 555-1212	145 AnyStreet - .	0
BENNETT, S	(812) 555-1212		
COOPER JR., J	(812) 555-1212		
ROUSSELL, K	(812) 555-1212	145 AnyStreet - .	0
HALL JR., M	(812) 555-1212		
KIMBLE, M	(812) 555-1212	145 AnyStreet - .	0
SELDERS, C	(812) 555-1212	145 AnyStreet - .	0
WILLIAMS, H	(812) 555-1212		
WILSON, P	(812) 555-1212		
BLOUIN, L	(812) 555-1212	145 AnyStreet - .	0
REED, R	(812) 555-1212		
CARR, D	(812) 555-1212	145 AnyStreet - .	0
BROWN, R	(812) 555-1212	145 AnyStreet - .	0
DORSEY, N	(812) 555-1212	145 AnyStreet - .	0

Meal Period Compliance Sample Reports

This section includes information and instructions for creating the most common NorthStar Meal Period Compliance Reports. Samples of each report are also included.

The following reports are explained:

[Meal Period Compliance Report - Detail](#)
[Meal Period Compliance Report - Summary](#)
[Meal Period Compliance Report – Wage Rates](#)

Meal Period Compliance Report - Detail

Report Name

Meal/Break
Compliance Detail

This report displays infractions to the State Meal Period Requirements.

Version

3.5.4

Managers can print out this report with Break Compliance data, detailing employee compliance for an arbitrary period. Desktop allows administrators to configure the reporting logic for breaks and shifts.

Type

List

Refer to NorthStar Desktop Help → Meal Break Compliance for details about how to configure and use this report.

Date Options

Range

Business Process**Dependency**

POSitouch Time &
Attendance

Column Content:

- Employee Name
- Employee Number
- Days Worked - # of days worked
- Days Compliant - # of days compliant
- Not Compliant - # of days not compliant
- Short Break - # of short breaks
- No Break - # of no breaks
- Long Shift - # of long shifts
- Split Shift - # of split shifts

Row Content:

- Each work day is displayed with either a TRUE or FALSE in each column.
 - TRUE = Condition is Met
 - FALSE = Condition is NOT Met

Meal Period Compliance Report - Detail

Employee Meal Compliance Detail

Print Date: 1/15/2007
 Little Miss Steak-111
 (800) 555-1212

Date: 1/1/2007 to 1/14/2007

BARROGA, D		Days Worked	Days Compliant	Not Compliant	Short Break	No Break	Long Shift	Split Shift
Employee # 26		1	0	1	0	0	1	1
	1/10/07		False	True	False	False	True	True

CAPOBIANCO, J		Days Worked	Days Compliant	Not Compliant	Short Break	No Break	Long Shift	Split Shift
Employee # 8831		6	0	6	0	3	3	1
	1/2/07		False	True	False	False	True	False
	1/3/07		False	True	False	True	False	False
	1/4/07		False	True	False	True	False	False
	1/6/07		False	True	False	False	True	False
	1/7/07		False	True	False	True	False	False
	1/10/07		False	True	False	False	True	True

CHIPA, J		Days Worked	Days Compliant	Not Compliant	Short Break	No Break	Long Shift	Split Shift
Employee # 9		2	0	2	0	0	2	0
	1/6/07		False	True	False	False	True	False
	1/7/07		False	True	False	False	True	False

CRAIN, K		Days Worked	Days Compliant	Not Compliant	Short Break	No Break	Long Shift	Split Shift
Employee # 13		2	0	2	1	0	1	0
	1/6/07		False	True	False	False	True	False
	1/7/07		False	True	True	False	False	False

DURAN ORTIS, J		Days Worked	Days Compliant	Not Compliant	Short Break	No Break	Long Shift	Split Shift
Employee # 31		5	0	5	0	2	3	1
	1/1/07		False	True	False	True	False	False
	1/5/07		False	True	False	True	False	False
	1/6/07		False	True	False	False	True	False
	1/7/07		False	True	False	False	True	False
	1/13/07		False	True	False	False	True	True

Meal Period Compliance Report - Summary

Report Name

Meal/Break
Compliance Summary

This report displays a summary of infractions to the State Meal Period Requirements.

Version

3.5.4

Managers can print out this report with Break Compliance data, detailing employee compliance for an arbitrary period. Desktop allows administrators to configure the reporting logic for breaks and shifts.

Type

List

Refer to NorthStar Desktop Help → Meal Break Compliance for details about how to configure and use this report.

Date Options

Range

Business Process**Dependency**

POSitouch Time &
Attendance

Column Content:

- Employee Name
- Employee Number
- Days Worked - # of days worked
- Days Compliant - # of days compliant
- Not Compliant - # of days not compliant
- Short Break - # of short breaks
- No Break - # of no breaks
- Long Shift - # of long shifts
- Split Shift - # of split shifts

Meal Period Compliance Report - Summary

Employee Meal Compliance Summary

Print Date: 1/15/2007
 Little Miss Steak-111
 (800) 555-1212

Date: 1/1/2007 to 1/14/2007

Employee Name	Employee #	Days Worked	Days Compliant	Not Compliant	Short Break	No Break	Long Shift	Split Shift
BARROGA, D	26	1	0	1	0	0	1	1
CAPOBIANCO, J	8831	6	0	6	0	3	3	1
CHIPA, J	9	2	0	2	0	0	2	0
CRAIN, K	13	2	0	2	1	0	1	0
DURAN ORTIS, J	31	5	0	5	0	2	3	1
ENRIQUEZ, N	5	7	0	7	0	3	4	1
FLORES, K	14	1	0	1	0	0	1	1
GEVARA, G	167	2	0	2	0	2	0	0
GONZALES, E	9174	3	0	3	0	2	1	0
GONZALES-GARCIA, L	45	2	0	2	0	0	2	0
HALFEN, P	35	2	0	2	0	2	0	0
HERNANDEZ-ZUBIRI, L	52	6	0	6	0	2	4	2
HERRERA, E	2	5	0	5	2	1	2	1
HERRERA, R	334	1	0	1	0	0	1	0
JANTE, R	33	2	0	2	0	1	1	0
JONES, A	5600	7	0	7	0	2	5	1
KARLAN, H	10	4	0	4	1	1	2	1
LOLLI, S	15	1	0	1	0	0	1	0
MORALES, G	21	8	0	8	0	4	4	2
MUNOZ, P	25	5	0	5	0	1	4	1
OLIVERA, I	6528	7	0	7	0	3	4	1
OLIVERA, V	1298	8	0	8	0	1	7	2
PEREZ, M	7848	3	0	3	0	2	1	0
SANDATE, R	6	3	0	3	1	1	1	0
SANTAMARIUA, J	6200	6	0	6	1	2	3	0
TEJEDA, E	7893	4	0	4	0	4	0	0
ZAPATA, K	32	1	0	1	0	0	1	0
Totals:		104	0	104	6	39	59	16

Meal Period Compliance Report – Wage Rates

Report Name

Meal/Break
Compliance – with
Wage Rates

This report displays ONLY infractions to the State Meal Period Requirements and includes the base hourly rate for each job. This provides management with an easy way to calculate the total Penalties for non-compliance.

Version

3.5.6

Managers can print out this report with Break Compliance data, detailing employee compliance for an arbitrary period. Desktop allows administrators to configure the reporting logic for breaks and shifts.

Type

List

Date Options

Range

Refer to NorthStar Desktop Help → Meal Break Compliance for details about how to configure and use this report.

Business Process**Dependency**

POSitouch Time &
Attendance

Column Content:

- Employee Name
- Employee Number
- Days Worked - # of days worked
- Short Break - # of short breaks
- No Break - # of no breaks
- Long Shift - # of long shifts
- Split Shift - # of split shifts
- Job
- Alt Job #
- Base Wage Rate

Row Content:

- Employee Number
- Alternate Employee Number
- Each work day is displayed with either a TRUE or FALSE in each column.
 - TRUE = Condition is Met
 - FALSE = Condition is NOT Met
- Total Row = Total Penalties For Non-Compliance

Meal Period Compliance Report – Wage Rates

Meal/Break Compliance Detail - with Wage Rates

Print Date: 4/19/2007
 Little Miss Steak-2
 1-800-551-7674

Date: 1/15/2007 to 1/15/2007

Employee Name	Date	Short Worked	Short Break	No Break	Long Shift	Split Shift	Job	Job #	Alt Job #	Wage Rate
GONZALES, ELEAZAR										
Employee # 9174	1/15/07	False	False	True	True	GRILL	8	1005	\$9.00	
Alt Employee # 9174										
										To tal: \$9.00
JONES, AL										
Employee # 5800	1/15/07	False	False	True	True	CLEAN TEAM	5	1001	\$7.00	
Alt Employee # 5800										
										To tal: \$7.00
KRAYEM, YASZARETH										
Employee # 3	1/15/07	False	False	True	True	SALES ASSOCIAT	2	1003	\$6.50	
Alt Employee # 4120										
										To tal: \$6.50
MARBY, MIKAELA										
Employee # 7	1/15/07	False	False	True	True	SALES ASSOCIAT	2	1003	\$7.00	
Alt Employee # 7380										
										To tal: \$7.00
MORALES, GILARDO										
Employee # 21	1/15/07	False	False	True	True	CLEAN TEAM	5	1001	\$8.00	
Alt Employee # 0371										
										To tal: \$8.00
										Grand Total: \$37.50

Commitment Management Sample Reports

This section includes information and instructions for creating the most common NorthStar Commitment Management Reports. Samples of each report are also included.

The following reports are explained:

[Review GL Commit Report – Daily](#)

[Commit Alerts Report](#)

[“Users Punched In” Commit Alert Report](#)

[Review GL Commit Report – Weekly](#)

[Review A/P Commit Report](#)

[Review Inventory Transfers Commit Report](#)

[Review Inventory Variance Commit Report](#)

[Review Payroll Commit Report](#)

[Review Employee Meals Commit Report](#)

[Review Vouchers Paid Commit Report](#)

[Review Vouchers Redeemed Commit Report](#)

Review GL Commit Report – Daily

Report Name

Review GL Commit

This report is printed automatically during the Daily G/L Commit Process and is available as the Review Daily GL Report in the Task List setup.

Version

3.5.4

The content of the columns are:

- Description
- GL Code
- Business Day
- Amount

Type

Summary

Date Options

Day

The content of the rows are:

- Each row is custom configured using the GL Report Layout tool in NorthStar Desktop

Business Process

Dependency

Daily Commit

Review Daily GL Commit Report – Daily

G/L Flash Report

Print Date: 1/15/2007
 Little Miss Steak-111
 (800) 555-1212

Business Date: 1/15/2007 by: Day Manager

Local Weather: Sunny

GLCode	Description	Amount
Sales Journal v3.7		
SUM		
Sales		
81000-160	Dinner Food Sales/All Cost Centers /All Discounts	1,250.72
	Food Sales/All Cost Centers/All Discounts Not Appl	3,508.74
68000-200	Food Sales/All Cost Centers /All Discounts Applied	3,542.97
81000-170	Dinner Shift Food Sales/All cost centers	1,233.45
33300-200	Dinner Shift Food Sales	1,233.45
32000-300	Sales by all Cost Centers	3,891.87
32000-300	Food Sales	3,538.12
Check/Cover/Guest Counts		
33300-400	Food Check Sales	3,919.37
10000-800	Lunch Dine-in Cover Counts	292.00
33300-250	All Food Sales Categories Check Count	250.00
12060-500	Major Category Burgers Check Count	191.00
10000-800	Dine-in All Shifts Guest Count	2.00
	Dine-in Guest Count	2.00
12070-500	Lunch Dine-In Check Count	162.00
12100-200	Dine-In Check Count	244.00
Sales Journal Account # Lookups		
	Debit/Credit Food Sales by POSI Account #	(3,508.97)
	Credit Food Sales by POSI Account #	3,508.97
	Debit Food Sales by POSI Account #	2,489.41
Discounts/Paidouts/Payments/Tax/Voided Sales		
	Tax Rate #1	8.25
	Dine-In Voided Sales	33.19
	Lunch & Dinner Tax Collected	322.62
81200-300	Visa/MC & AMEX	2,794.43
	All Paidouts	54.63
12100-300	All Lunch Percentage Discounts	11.18
12100-100	All Percentage Discounts	28.67
INV # Lookups		
	1/2lb Original Burgers Sold -- Cover Counts	74.00
	1/2lb Original Burgers Sold	74.00
	1/2lb Original Burgers Sold Full Price	361.86
	1/2lb Original Burgers Discount Amount	2.45
	1/2lb Original Burgers Deleted	4.00
	1/2lb Original Burgers Sold Real Price	359.41
	1/2lb Original Burgers Full Price Deleted	19.56
	1/2lb Original Burgers Discount Amount Deleted	1.96
	1/2lb Original Burgers Dinner Cover Counts	21.00
	1/2lb Original Burgers Sold in Dinner Shift	21.00
	1/2lb Original Burgers Full Price During Dinner	102.69
	1/2lb Original Burgers Real Price During Dinner	100.24
	1/2lb Original Burgers Discount Amount During Dinn	2.45
	1/2lb Original Burgers Deleted During All Shifts	4.00
	1/2lb Original Burgers Full Price Deleted During A	19.56
	1/2lb Original Burgers Discount Amount During All	1.96
Labor Dollars		
	Sales Ambassador/Associate Dollars	497.93
	Sales Ambassador/Associate Dinner Shift Dollars	221.16
	Sales Ambassador/Associate Dinner Shift Regular Do	59.50
	Sales Ambassador/Associate All Shifts OT Dollars	384.41
	Sales Ambassador/Associate All Shifts DT Dollars	
	Sales Ambassador/Associate Scheduled Dollars	1,595.41
	FOH Actual Dollars	497.93
	FOH Scheduled Dollars	1,714.41
Labor Hours		

Commit Alerts Report

Report Name
Commit Alerts

This report is available as part of the Daily Commit Process.

Version
3.5.4

Alerts that are configured in Setup → Data Processing → General Ledger → Business Processes → Audits and Alerts → Configure section are displayed on this report if the criterion for an alert is met.

Type
List

Column Content:

Date Options
Day

- Alert Type
- Alert Long Message

Business Process Dependency
Daily Commit

Commit Alerts Report

Alerts Report

Commit Date: 01/15/2007

Print Date: 1/15/2007
Little Miss Steak-111
(800) 555-1212

Alert	Message
Critical	Sales are reporting in excess of reasonable limits. Check POS system for possible database corruption. Contact your Helpdesk Support.
Stop	The deposit has not been entered. Please go into POSitouch Sales Journal and enter your deposit for the day.
Warning	Your Over/Short is more than \$50.00. It's 317.90

"Users Punched In" Commit Alert Report

Report Name

Users Punched In

This report is available as part of the Daily Commit Process.

Version

3.5.4

This report appears if there are employees still punched in and the "Require all users to be punched out to commit" flag is turned on in the Setup → Data Processing → General Ledger → Business Processes → Audits and Alerts section.

Type

List

Date Options

Day

Column Content:

- POSitouch Employee Number
- POSitouch Name

Business Process

Dependency

Daily Commit

"Users Punched In" Commit Alert Report

Users Punched In

Print Date: 1/15/2007
Little Miss Steak-111
(800) 555-1212

Number	Name
5	ENRIQUEZ, N
2	HERRERA, E
2	HERRERA, E

Review GL Commit Report – Weekly

Report Name

Review GL Commit
Weekly

The Review GL Commit Report - Daily displays a summary for a single day of data that is committed using the NorthStar Desktop Daily Commit Process.

Version

3.5.4

The content of the columns are:

- Description
- GL Code
- Business Day
- Amount

Type

Week Summary

Date Options

Day

The content of the rows are:

- Each row is custom configured using the GL Report Layout tool in NorthStar Desktop

Business Process

Dependency

Daily Commit

Review Daily GL Commit Report – Weekly

Weekly Commitment Report

Date Range: 11/13 to 11/19

Print Date: 1/15/2007

Little Miss Steak-111

(800) 555-1212

	11/13	11/14	11/15	11/16	11/17	11/18	11/19	
	MON	TUE	WED	THU	FRI	SAT	SUN	WTD

Sales Journal v3.6

Net Sales Calculation

	11/13	11/14	11/15	11/16	11/17	11/18	11/19	WTD
Gross Sales								
Food - Catering	2,459.03	2,377.39	2,029.97	2,344.76	5,155.31	7,889.25	5,227.82	27,740.57
Food - Fountain								422.14
Beverage - Non-Fountain	1,150	1,150	900	600	10,500	7,500	9,400	87,900
Beverage - Fountain	22,267	325.08	253,174	288,652	284,344	351,561	372,333	2,167,092
Beverage - Catering								
Liquor								
Liquor - Catering								
Wine								
Wine - Catering								
Beer	20,500	20,500	7,300	82,000	90,300	71,500	60,000	217,500
Beer - Catering								
Unallocated Sales								
Gross Food & Bev Sales	2,729,500	2,724,477	2,302,111	2,731,226	5,520,655	8,529,427	5,669,633	30,597,211
Sales Merchandise								
Gross Sales	2,729,500	2,724,477	2,302,111	2,731,226	5,520,655	8,529,427	5,669,633	30,597,211
Net Sales								
Comps								
Comps & Promo	81,727	68,119	72,723	30,000	151,555	293,007	174,420	879,756
Comps Net Sales	2,647,773	2,656,358	2,229,388	2,701,226	5,369,100	8,236,420	5,495,213	29,717,455
Comps Exc Tax								
Comps Net	25,555	58,733	53,327	52,446	167,729	88,986	58,627	443,558
Total Net Sales from P.O.S	2,673,328	2,715,091	2,282,715	2,753,672	5,535,829	8,325,406	5,553,840	29,961,013

Payment Balancing

	11/13	11/14	11/15	11/16	11/17	11/18	11/19	WTD
Payments								
(*) Tax Used	212,233	2,081	178,366	246,941	424,121	370,421	438,551	2,380,144
(*) Tax Liquor								
(*) Gift Cert. Issued					40,900	200,000	40,000	210,900
(*) Uniforms Exp.								
(*) Sales Vending								
(*) Delivery Charges								
(-) Payments / Payouts	73,099	128,400	5,308	9,655	149,117	5,320	76,716	457,915
(-) M/C/Visa	1,407,729	1,570,411	1,321,111	1,824,777	3,612,788	4,770,820	3,255,041	17,470,786
(-) Amex	194,559	241,559	125,423	136,777	247,333	448,113	405,933	1,470,677
(-) Discover	74,211	58,000	20,700	45,577	150,524	227,833		610,855
(-) Vending Clearing								
(-) House Account								
(-) Card Redeemed							39,355	39,355
(-) Card Returned								
Expected Cash and Checks	1,015,733	779,666	872,515	1,155,677	1,885,111	2,536,777	1,840,611	11,276,441
(-) M Repair	663,088	499,255	474,255	448,111	763,388	2,326,477	819,011	6,327,335
(-) P/O Deposits	225,222	254,444	285,555	741,111	1,320,777	1,551,444	921,222	6,505,111
(-) Actual Deposits	1,069,366	752,744	873,744	1,137,222	1,853,333	2,597,677	1,840,366	11,249,422
Over/Under (Short)	1,119	(28,922)	(2,311)	1,222	(1,222)	1,111	(9,222)	(28,922)

Review A/P Commit Report

Report Name

Review Accounts
Payable

This report is printed automatically during the A/P Commit Process and is available as the Review A/P Report in the Task List setup.

Version

3.5.4

This report lists all invoices committed on a selected date/time. All line items are grouped and summed by GL Code.

Type

Summary

The bottom of the report provides a summary of costs by GL Code for batch reconciliation purposes.

Date Options

Commit Date/Time

Business Process

Dependency

A/P Commit

Review A/P Commit Report

Accounts Payable Flash Report

Print Date: 1/15/2007
Little Miss Steak-111
(800) 555-1212

VENDOR1

Vendor #	Vendor Name	Invoice #	Inv Date	Post Date	Inv Total
0063FD	VENDOR1	011507A001	1/15/2007	1/15/2007	\$37.04
Item #	Description	Quantity	Cost	Extension	GL Acct #
40001	BACON - BITS	1.00	\$37.04	\$37.04	70000-100
Total		Quantity	Extension		
		1.00	\$37.04		

Summary

GL Code	Amount
70000-100	\$37.04
Total:	\$37.04

Review Inventory Transfers Commit Report

Report Name

Review Inventory
Transfers

This report is printed automatically during the Inventory Transfer Commit Process and is available as the Review Inventory Transfers Report from the Task List setup.

Version

3.5.4

This report lists all transfers committed on a selected date/time. All line items are grouped and summed by GL Code. The GL Codes that are used for the cost transfer Journal Entry are presented on the right.

Type

Summary

Date Options

Commit Date/Time

The bottom of the report provides a summary of costs by GL Code for batch reconciliation purposes.

Business Process**Dependency**

Inventory Transfers
Commit

Review Inventory Transfers Commit Report

Inventory Transfers Audit Report

Print Date: 1/15/2007
 Little Miss Steak- 111
 (800) 555-1212

Date	Location Ingrd. #	Ref ID Ingrd. Description	User Qty	Memo Unit	Price	Extended	Category Name	GL Account Numbers	
								Credit	Debit
Transfer Out									
12/4/05	010-000118 40001	12345 BACCON - BITS	KM (1.00)	test2 CS	\$ 37.04	\$ (37.04)	Meat	010-000438-70000-100-005	010-000118-70000-100-005
						\$ (37.04)			
							Transfer Out		\$ (37.04)
Transfer In									
12/4/05	010-000118 40001	1234 BACCON - BITS	Jg 1.00	transfer test1 CS	\$ 37.04	\$ 37.04	Meat	010-000438-72800-100-005	010-000118-72800-100-005
						\$ 37.04			
							Transfer In		\$ 37.04

SUMMARY	ACCT #	OUT	IN	TOTAL
Meat	005-70000-100	37.04	37.04	-
Net Total of Transfers In/Out:		37.04	37.04	-

C:\reports\lptdata\invtrans.rpt

Page 1 of 1

Review Inventory Variance Commit Report

Report Name

Review Inventory
Variance

This report is printed automatically during the Inventory Variance Commit Process and is available as the Review Inventory Report in the Task List setup.

Version

3.5.6

This report presents the Inventory Variance Journal Entry as submitted for integration into GL. All line items are grouped and summed by GL Code.

Type

Summary

Date Options

Commit Date/Time

Business Process

Dependency

Inventory Variance
Commit

Review Inventory Variance Commit Report

AP Inventory Variance Report

Print Date: 4/19/2007
 Little Miss Steak-3
 1-800-551-7674

Meat	Beginning: 12/10/2006			Ending: 12/17/2006			Variance
	Count	Cost	Value	Count	Cost	Value	
BACON - SLICED	0.50	33.05	16.53	1.25	33.05	41.31	-24.79
BOXED BEEF	97.00	1.40	138.64	147.34	1.40	205.28	-69.64
BUFFALO PATTY	16.00	1.82	29.15	25.00	1.82	45.55	-16.40
GARDEN BURGER	36.00	0.83	29.88	6.00	0.83	4.98	24.90
HOT DOG - 3-1	19.00	0.60	11.49	37.00	0.60	22.37	-10.88
HOT DOG - 8-1	88.00	0.23	19.95	70.00	0.23	15.87	4.08
RIBEYE STEAK - 6OZ	9.00	2.94	26.47	24.00	2.94	70.58	-44.11
CHILI	8.00	7.07	56.55	5.25	5.66	29.72	26.83
STK - SRLN MEDALLION	17.00	0.66	11.15	64.00	0.66	41.97	-30.82
Meat Totals	291.10		337.80	379.84		478.63	-140.83

Seafood	Count	Cost	Value	Count	Cost	Value	Variance
FISH - FILLET	26.00	0.60	15.62	0.00	0.60	0.00	15.62
SHRIMP	3.50	15.88	55.58	3.10	15.88	49.23	6.35
Seafood Totals	29.50		71.20	3.10		49.23	21.97

Poultry	Count	Cost	Value	Count	Cost	Value	Variance
CKN - BREADED BREAST	13.00	0.86	11.19	52.00	0.86	44.78	-33.58
CKN - BREAST 6 OZ	240.00	0.84	202.32	165.00	0.84	139.10	63.23
TURKEY PATTIES	17.00	0.53	9.09	54.00	0.53	28.67	-19.78
CKN - BONELESS WINGS	1.00	9.33	9.33	3.00	9.33	27.88	-18.55
CKN - TENDERS RAW	4.00	10.69	42.75	6.00	10.69	64.14	-21.38
Poultry Totals	275.00		274.69	280.00		304.87	-30.18

Produce	Count	Cost	Value	Count	Cost	Value	Variance
CABBAGE - GREEN SHRED	0.00	4.60	0.00	0.50	4.60	2.30	-2.30
CARROTS - SHREDDED	1.00	5.30	5.30	0.50	5.30	2.65	2.65
CELERY	2.00	0.40	0.80	0.00	0.40	0.00	0.80
CILANTRO	5.00	0.24	1.21	1.00	0.25	0.25	0.96
LEMONS	0.00	17.80	0.00	0.70	17.80	12.46	-12.46
LETTUCE - ICEBERG	1.00	15.35	15.35	2.00	15.35	30.70	-15.35
LETTUCE - PRE CUT ROMAINE	1.00	2.71	2.71	2.00	2.71	5.42	-2.71
LETTUCE - ROMAINE	6.00	5.30	31.80	1.50	2.70	4.05	27.75
LETTUCE - SHRED ICEBERG	1.00	3.34	3.34	0.00	3.34	0.00	3.34
MUSHROOMS - SLICED	1.75	17.05	29.84	1.25	17.05	21.31	8.53
ONIONS - YELLOW SLICED	30.00	1.05	31.50	0.00	1.00	0.00	31.50
POTATOES	0.00	18.75	0.00	1.00	18.75	18.75	-18.75
TOMATOES	0.00	17.14	0.00	1.00	17.14	17.14	-17.14
KALE	1.00	0.57	0.57	0.00	0.71	0.00	0.57
Produce Totals	49.75		122.41	11.45		115.04	7.37

Beer	Count	Cost	Value	Count	Cost	Value	Variance
BEER - BUDWEISER	156.00	0.75	117.00	102.00	0.75	76.50	40.50
BEER - CORONA	89.00	1.06	94.75	37.00	1.06	39.39	55.36
Beer Totals	245.00		211.75	139.00		115.89	95.86

Summary	GL Account Numbers		Beginning Value	Ending Value	Variance
	Asset	Expense			
Meat	15000-100	70000-100	337.80	478.63	-140.83
Seafood	15010-100	70010-100	71.20	49.23	21.97
Poultry	15020-100	70020-100	274.69	304.87	-30.18
Produce	15030-100	70030-100	122.41	115.04	7.37
Beer	15500-300	71500-100	211.75	115.89	95.86
Summary Totals:			1,017.85	1,063.66	-45.81

Review Payroll Commit Report

Report Name

Review Payroll

This report is printed automatically during the Payroll Commit Process and is available as the Review Payroll Report in the Task List setup.

Version

3.5.4

This report presents a list of all employees and the payroll detail that is submitted for payroll processing.

Type

Summary by Employee

Date Options

Pay Period End Date

Business Process

Dependency

Payroll Commit

Review Payroll Commit Report

Payroll Report

Pay Period 12/25/2006 to 12/31/2006

Print Date: 1/15/2007

Little Miss Steak-111

(800) 555-1212

Employee Name	Emp #	Alt #	SS#	Hours	OT	DT	Total Pay	Misc Pay	Tips	Svr Sales
CAPOBIANCO, J	8831	8831	XXX-XX-8831	39.75	0.00	0.00	318.00	0.00	0.00	0.00
CHIPA,	9	5324	XXX-XX-5324	20.42	0.00	0.00	173.54	0.00	0.00	0.00
CRAIN, KR	13	2913	XXX-XX-2913	16.33	0.00	0.00	110.25	0.00	0.00	0.00
DURAN ORTIS, JUAM	31	4375	XXX-XX-4375	36.18	0.00	0.00	289.47	0.00	0.00	0.00
ENRIQUEZ	5	0436	XXX-XX-0436	28.58	0.00	0.00	250.10	0.00	0.00	0.00
FLORES,	14	5157	XXX-XX-5157	12.03	0.00	0.00	81.23	0.00	0.00	0.00
GEVARA, GR	167	0167	XXX-XX-0167	26.07	0.00	0.00	221.57	0.00	0.00	0.00
GONZALES, E	9174	9174	XXX-XX-9174	33.53	0.00	0.00	301.80	0.00	0.00	0.00
GONZALES-GARCIA	45	9026	XXX-XX-9026	25.53	0.00	0.00	185.12	0.00	0.00	0.00
HALFEN, PA	35	1642	XXX-XX-1642	15.60	0.00	0.00	98.28	0.00	0.00	0.00
HERNANDEZ-ZUBIRI	52	6758	XXX-XX-6758	23.47	0.00	0.00	187.73	0.00	0.00	0.00
HERRERA, ESM	2	0786	XXX-XX-0786	39.67	0.00	0.00	396.67	0.00	0.00	1,561.52
HERRERA, RUB	334	9718	XXX-XX-9718	37.38	0.00	0.00	308.41	0.00	0.00	0.00
JANTE, RO	33	4943	XXX-XX-4943	22.40	0.00	0.00	182.40	0.00	0.00	0.00
JON	5600	5600	XXX-XX-5600	30.38	0.00	0.00	212.68	0.00	0.00	0.00
KARLAN, H	10	4077	XXX-XX-4077	27.97	0.00	0.00	195.77	0.00	0.00	0.00
LOLLI,	15	6057	XXX-XX-6057	19.15	0.00	0.00	143.63	0.00	0.00	0.00
MORALES, G	21	0371	XXX-XX-0371	36.98	0.00	0.00	295.87	0.00	0.00	0.00
MUNOZ,	25	8941	XXX-XX-8941	30.08	0.00	0.00	283.23	0.00	0.00	0.00
OLIVERA,	6528	6528	XXX-XX-6528	38.78	0.00	0.00	310.27	0.00	0.00	0.00
OLIVERA, VI	1298	1298	XXX-XX-1298	37.93	0.00	0.00	275.02	0.00	0.00	0.00
PAGE, P	8	8742	XXX-XX-8742	20.35	0.00	0.00	147.54	0.00	0.00	0.00
PEREZ, M	7848	7848	XXX-XX-7848	26.05	0.00	0.00	188.86	0.00	0.00	0.00
SANDATE, R	6	1091	XXX-XX-1091	25.95	0.00	0.00	188.14	0.00	0.00	0.00
SANTAMARIUA,	6200	6200	XXX-XX-6200	27.95	0.00	0.00	237.58	0.00	0.00	0.00
SMITH,	11	5075	XXX-XX-5075	17.25	0.00	0.00	129.38	0.00	0.00	0.00
TEJEDA, E	7893	7893	XXX-XX-7893	20.58	0.00	0.00	169.81	0.00	0.00	0.00
TX	16	0244	XXX-XX-0025	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WOOD, T	47	6124	XXX-XX-6124	12.88	0.00	0.00	90.18	0.00	0.00	0.00
ZAPATA, KRI	32	9765	XXX-XX-9765	19.10	0.00	0.00	124.15	0.00	0.00	0.00
Total:				788.35	0.00	0.00	6,056.68	0.00	0.00	1,561.52

Review Employee Meals Commit Report

Report Name

Review Employee
Meals

This report is printed automatically during the Daily Commit Process and is available as the Review Employee Meals Report in the Task List setup.

Version

3.5.4

Refer to NorthStar Desktop Help → Interfaces → General Ledger → GL Business Processes for details about how to configure and use this report.

Type

List

Date Options

Day

**Business Process
Dependency**

Daily Commit

Review Employee Meals Commit Report

Employee Meals

1/22/2007
DV-DV
225-355-4387

Date: 1/4/2007 to 1/16/2007

Date	Employee ID	Employee Name	Meal Amount
01/11/2007	743	ROUSSELL, KAMA	0.00
01/16/2007	823	GUIDRY, FELICIAH	-3.48
01/16/2007	823	GUIDRY, FELICIAH	11.95
01/16/2007	108	ROBINS, ORA	11.47
01/16/2007	692	STEVENSON, JOCELYN	-3.48
01/16/2007	692	STEVENSON, JOCELYN	11.95
01/04/2007	651	ALEXANDER, RONALD	11.98
01/04/2007	145	ALDOLPH, BENJAMIN	9.98
01/04/2007	10	KNIGHTEN, ETHEL	17.45
01/04/2007	823	GUIDRY, FELICIAH	27.94
01/05/2007	145	ALDOLPH, BENJAMIN	9.98
01/11/2007	32	BANKS, ELLA	0.00
01/11/2007	32	BANKS, ELLA	0.00
01/11/2007	32	BANKS, ELLA	0.00
01/11/2007	108	ROBINS, ORA	0.00
01/11/2007	743	ROUSSELL, KAMA	0.00
			<hr/>
			105.74

Labor Sample Reports

This section includes information and instructions for creating labor report in NorthStar Desktop.

The following reports are explained:

[Labor Actual vs. Schedule by Day Part](#)
[Payroll Deductions Report](#)
[Payroll Summary Report](#)

Labor Actual vs. Schedule by Day Part

Report Name

Labor Actual vs.
Scheduled by Day Part

This report provides actual worked hours versus scheduled hours for each day for the week of the selected day. Also includes the summary of the week.

Version

4.0

Column definition for each day (also summary):

- Act – Actual worked hours
- Sched – Scheduled hours
- Var – Variance: [Scheduled] – [Actual]

Type

Labor

Date Options

Day

**Business Process
Dependency**

Labor Actual vs. Schedule by Day Part

Labor Actual vs. Scheduled by Day Part

Print Date: 4/15/2011
Jimmy's Cafe-777
800-555-4567

		Thu 4/14/10			Fri 4/17/10			Sat 4/18/10			Sun 4/19/10			Mon 4/20/10			Tue 4/21/10			Wed 4/22/10			Week To Date					
		Act	Sched	Var	Act	Sched	Var	Act	Sched	Var	Act	Sched	Var	Act	Sched	Var	Act	Sched	Var	Act	Sched	Var	Act	Sched	Var			
Front of the House																												
Sales Associates																												
Breakfast	Hours	4.00	4.00	(0.00)				4.00	4.00	(0.00)	4.00	4.00	0.00	4.00	4.00	(0.00)				4.00	4.00		0.00	0.00		0.00	0.00	(0.00)
	Dollars	4.00	4.00	(0.00)				16.70	16.70	(0.00)	0.00	0.00	0.00	4.00	4.00	(0.00)				4.00	4.00		32.20	32.50	(0.30)			
Lunch	Hours	16.70	16.70	(0.00)	46.00	47.00	(1.00)	121.00	121.00	(0.00)	400.00	399.00	1.00	50.00	50.00	(0.00)	30.00	30.00	(0.00)	30.00	30.00	(0.00)	30.00	30.00	(0.00)	400.00	400.00	(0.00)
	Dollars	334.00	334.00	(0.00)	282.00	282.00	(0.00)	961.00	961.00	(0.00)	400.00	399.00	1.00	200.00	200.00	(0.00)	120.00	120.00	(0.00)	120.00	120.00	(0.00)	120.00	120.00	(0.00)	2000.00	2000.00	(0.00)
Dinner	Hours	47.00	47.00	(0.00)	75.00	75.00	(0.00)	150.00	150.00	(0.00)	30.00	30.00	(0.00)	47.00	47.00	(0.00)	47.00	47.00	(0.00)	47.00	47.00	(0.00)	47.00	47.00	(0.00)	400.00	400.00	(0.00)
	Dollars	282.00	282.00	(0.00)	487.50	487.50	(0.00)	1050.00	1050.00	(0.00)	120.00	120.00	(0.00)	200.00	200.00	(0.00)	200.00	200.00	(0.00)	200.00	200.00	(0.00)	200.00	200.00	(0.00)	2000.00	2000.00	(0.00)
Late Night	Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dollars	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sales Ambassadors																												
Dinner	Hours				0.00	0.00	(0.00)																0.00	0.00	(0.00)			
	Dollars				0.00	0.00	(0.00)																0.00	0.00	(0.00)			

Payroll Deductions Report

Report Name

Payroll Deductions

This report provides deductions of meal charges and uniform charges for employees for the selected payroll period.

Version

4.0

Column Definitions:

- Employee Name
- Emp #
- Alt #
- Account#
- Meal Charges
- Uniform Charges
- Total Charges

Type

Labor

Date Options

Period

Business Process**Dependency**

Payroll Commit

Payroll Deductions Report

Payroll Deductions

Pay Period 9/16/10 to 9/22/10

Print Date: 4/15/2011

Johnny's Cafe-777

800-555-4567

Employee Name	Emp #	Alt #	Account#	Meal Charges	Uniform Charge	Total Charges
THOMPSON, SARAH	3	1003	547865	75.54	0.00	75.54
DOE, JOHN	2	1002	556677	43.50	21.75	65.25
LAMBERT, PHILIP	12	1012	876546	95.32	43.50	138.82
Total:				214.36	65.25	279.61

Payroll Summary Report

Report Name

Payroll Summary

Version

4.0

Type

Labor

Date Options

Period

Business Process Dependency

Payroll Commit

This report provides payroll information for each employee worked during the selected period.

Column Definitions:

- Name
- HRID (Alt Emp #)
- Reg Hours
- OT Hours
- DT Hours
- Sales
- Tips
- Meal Break Count (Optional w/ ADP PayExpert payroll interface)
- Meal Break Cost (Optional w/ ADP PayExpert payroll interface)
- Split Shift Count (Optional w/ ADP PayExpert payroll interface)
- Split Shift Cost (Optional w/ ADP PayExpert payroll interface)
- Total Pay

Payroll Summary Report

Johnny's Cafe-6360452

Print Date: 4/19/2011

Payroll Summary

Pay Period 3/23/2010 to 3/29/2010

Name	HRID	Rate	Reg Hours	OT Hours	OT Hours	Sales	Tip	Meal Break Cost	Meal Break Cost	Split Shift Cost	Split Shift Cost	Total Pay
THOMAS, DAVID												
GRILL 1005	125	10.00	33.87	0.00	0.00	0	0.00	0	0.00	0	0.00	338.87
TOTAL THOMAS, DAVID			33.87	0.00	0.00	0	0.00	0	0.00	0	0.00	338.87
LEON, JOSEPH												
CLEAN TEAM 1001	307	7.75	29.40	0.00	0.00	0	0.00	0	0.00	0	0.00	227.85
TOTAL LEON, JOSEPH			29.40	0.00	0.00	0	0.00	0	0.00	0	0.00	227.85
PETER, PRINCILLA												
GENERAL MANAGER 1001	1023	0.00	0.00	0.00	0.00	0	0.00	0	0.00	0	0.00	0.00
MT 1101	1023	0.00	29.25	0.00	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL PETER, PRINCILLA			29.25	0.00	0.00	0	0.00	0	0.00	0	0.00	0.00
GARLAND, HALEY												
SALES ASSOCIATE 1000	1027	8.00	23.42	0.00	0.00	2,720	0.00	0	0.00	0	0.00	187.33
TOTAL GARLAND, HALEY			23.42	0.00	0.00	2,720	0.00	0	0.00	0	0.00	187.33
RODRIGUEZ, LIZ												
SALES ASSOCIATE 1000	1648	6.50	28.43	0.00	0.00	2,304	0.00	0	0.00	0	0.00	241.88
BAKER 1004	1648	6.50	6.73	0.00	0.00	0	0.00	0	0.00	0	0.00	57.88
TOTAL RODRIGUEZ, LIZ			35.16	0.00	0.00	2,304	0.00	0	0.00	0	0.00	299.77
HERNANDEZ, SANTOS												
GRILL 1008	2287	6.50	14.37	0.00	0.00	0	0.00	0	0.00	0	0.00	142.18
TOTAL HERNANDEZ, SANTOS			14.37	0.00	0.00	0	0.00	0	0.00	0	0.00	142.18
GARCIA, HENRY												
GRILL 1008	2271	11.25	4.80	0.00	0.00	0	0.00	0	0.00	0	0.00	51.75
TOTAL GARCIA, HENRY			4.80	0.00	0.00	0	0.00	0	0.00	0	0.00	51.75
GIBSON, JUSTIN												
SALES ASSOCIATE 1000	2387	8.25	2.52	0.00	0.00	748	0.00	0	0.00	0	0.00	21.09
CLEAN TEAM 1001	2387	8.25	8.02	0.00	0.00	0	0.00	0	0.00	0	0.00	66.14
PREP 1004	2387	8.25	5.22	0.00	0.00	0	0.00	0	0.00	0	0.00	43.04
GRILL 1008	2387	8.25	23.88	0.00	0.00	0	0.00	0	0.00	0	0.00	197.04
TOTAL GIBSON, JUSTIN			39.74	0.00	0.00	748	0.00	0	0.00	0	0.00	327.31
DAVIS, JAMES												
GRILL 1005	2252	8.50	21.62	0.00	0.00	0	0.00	0	0.00	0	0.00	205.36
TOTAL DAVIS, JAMES			21.62	0.00	0.00	0	0.00	0	0.00	0	0.00	205.36

POS Menu Item Sample Reports

This section includes information and instructions for creating the most common NorthStar POS Menu Item Reports. Samples of each report are also included.

The following reports are explained:

[**Menu Item Sales Detail Report**](#)

[**Menu Item Sales Detail w/Options Report**](#)

[**Menu Item Sales Summary Report**](#)

[**Menu Item Sales Summary w/Options Report**](#)

[**Menu Item Sales Week Report**](#)

[**Menu Item Sales Week w/Options Report**](#)

Menu Item Sales Detail Report

Report Name

Menu Item Sales
Detail

This report lists all menu items sold for a selectable date range. It does NOT include modifier items (options) that are sold/attached to menu items.

Version

3.5.11

The content of the columns are:

- Item #
- Item Description
- # Sold
- Average Sold Price
- Gross Sales Dollars
- Discount Dollars
- Net Sales Dollars
- % of Group
- % of Total Report
- Item Cost (Taken from either the calculated POSitouch Recipe Cost or Plate Cost)
- Extended Cost
- Cost %
- Profit
- Profit %

Type

Detail List

Date Options

Date Range

Business Process**Dependency**

Daily Commit

Menu Item Sales Detail Report

Menu Item Sales

Date: 1/17/08 thru 1/17/08

Print Date: 1/21/2008

CBS Cafe-001

800-555-1212

Major	Minor	Item #	Description	# Sold	\$ Avg-Price	Gross	Discount	Net	% of Group	% of Total	Cost	Ext Cost	%	Profit	%
1 -BEER															
1-BTL - DOMESTIC															
		1482	BTL BUD LIGHT	1.00	3.95	3.95	0.00	3.95	100.0%	0.1%	0.66	0.66	16.7%	3.29	83.3%
		BTL - DOMESTIC Total:		1.00		3.95	0.00	3.95	7.4%	0.1%		0.66	16.7%	3.29	83.3%
3-DRAFT - DOMESTIC															
		1759	PIT COORS LIGHT	1.00	11.25	11.25	0.00	11.25	32.2%	0.3%	2.36	2.36	21.0%	8.89	79.0%
		791	PT BUD	1.00	3.95	3.95	0.00	3.95	11.3%	0.1%	0.62	0.62	15.7%	3.33	84.3%
		1754	PT COORS LIGHT	5.00	3.95	19.75	0.00	19.75	56.5%	0.5%	0.63	3.15	15.9%	16.60	84.1%
		DRAFT - DOMESTIC Total:		7.00		34.95	0.00	34.95	65.8%	0.9%		6.13	17.5%	26.82	82.5%
4-DRAFT - PREMIUM															
		4500	PT BLUE MOON WHEAT BEE	1.00	4.75	4.75	0.00	4.75	33.3%	0.1%	0.87	0.87	18.3%	3.88	81.7%
		1780	PT FAT TIRE AMBER ALE	1.00	4.75	4.75	0.00	4.75	33.3%	0.1%	0.92	0.92	19.4%	3.83	80.6%
		795	PT SIERRA NV	1.00	4.75	4.75	0.00	4.75	33.3%	0.1%	0.86	0.86	18.1%	3.89	81.9%
		DRAFT - PREMIUM Total:		3.00		14.25	0.00	14.25	26.8%	0.4%		2.65	18.6%	11.60	81.4%
		BEER Total:		11.00		53.15	0.00	53.15	1.3%	1.3%		9.44	17.8%	43.71	82.2%
2 -BEVERAGES															
1-COFFEE/TEA															
		767	COFFEE	6.00	1.95	11.70	0.00	11.70	16.2%	0.3%	0.16	0.96	8.2%	10.74	91.8%
		768	DECAF COFFEE	4.00	1.95	7.80	0.00	7.80	10.8%	0.2%	0.18	0.72	9.2%	7.08	90.8%
		769	HOT TEA	4.00	1.95	7.80	0.00	7.80	10.8%	0.2%	0.14	0.56	7.2%	7.24	92.8%
		770	ICE TEA	23.00	1.95	44.85	0.00	44.85	62.2%	1.1%	0.05	1.15	2.6%	43.70	97.4%
		COFFEE/TEA Total:		37.00		72.15	0.00	72.15	34.3%	1.8%		3.39	4.7%	68.76	95.3%
2-H2O															
		2212	BTL AQUAFINA	1.00	2.35	2.35	0.00	2.35	44.3%	0.1%	0.41	0.41	17.4%	1.94	82.6%
		1868	SOLE' SPARKLING WATER	1.00	2.95	2.95	0.00	2.95	55.7%	0.1%	0.73	0.73	24.7%	2.22	75.3%
		H2O Total:		2.00		5.30	0.00	5.30	2.6%	0.1%		1.14	21.6%	4.16	78.6%
3-JUICE															
		741	APPLE JUICE	1.00	2.25	2.25	0.00	2.25	50.0%	0.1%	0.66	0.66	29.3%	1.59	70.7%
		742	GRAPE JUICE	1.00	2.25	2.25	0.00	2.25	50.0%	0.1%	0.74	0.74	32.9%	1.51	67.1%
		JUICE Total:		2.00		4.50	0.00	4.50	2.1%	0.1%		1.40	31.1%	3.10	68.9%
4-MILK															
		1849	KIDS CHOC MILK	1.00	1.85	1.85	0.00	1.85	21.9%	0.0%	0.58	0.58	31.4%	1.27	68.6%
		921	KIDS MILK	3.00	1.55	4.65	0.00	4.65	55.0%	0.1%	0.36	1.08	23.2%	3.57	76.8%
		816	MILK	1.00	1.95	1.95	0.00	1.95	23.1%	0.0%	0.48	0.48	24.6%	1.47	75.4%
		MILK Total:		5.00		8.45	0.00	8.45	4.0%	0.2%		2.14	25.3%	6.31	74.7%
7-SODA															

Menu Item Sales Detail with Options Report

Report Name

Menu Item Sales
Detail – With Options

This report lists all menu items sold for a selectable date range. It includes modifier items (options) that are sold/attached to menu items.

Version

3.5.11

The content of the columns are:

- Item #
- Item Description
- # Sold
- Average Sold Price
- Gross Sales Dollars
- Discount Dollars
- Net Sales Dollars
- % of Group
- % of Total Report
- Item Cost (Taken from either the calculated POSitouch Recipe Cost or Plate Cost)
- Extended Cost
- Cost %
- Profit
- Profit %

Type

Detail List

Date Options

Date Range

Business Process**Dependency**

Daily Commit

Menu Item Sales Detail Report with Options Report

Menu Item Sales - With Options

Date: 1/17/08 thru 1/17/08

Print Date: 1/21/2008
CBS Cafe-001
800-555-1212

Major	Minor	Item #	Description	# Sold	\$ Avg-Price	Gross	Discount	Net	% of Group	% of Total	Cost	Ext Cost	%	Profit	%
7 -SODA															
		1570	ARNOLD PALMER	1.00	2.30	2.30	0.00	2.30	1.9%	0.1%	0.06	0.06	2.6%	2.24	97.4%
		3083	BTL ROUTIN STRAWBERRY	2.00	2.55	5.10	0.00	5.10	4.3%	0.1%	1.11	2.22	43.5%	2.88	56.5%
		2502	CAN PEPSI	1.00	1.50	1.50	0.00	1.50	1.3%	0.0%	0.36	0.36	24.0%	1.14	78.0%
		2504	CAN SIERRA MIST	1.00	1.50	1.50	0.00	1.50	1.3%	0.0%	0.34	0.34	22.7%	1.16	77.3%
		780	DIET PEPSI	21.00	2.30	48.30	0.00	48.30	40.3%	1.2%	0.07	1.47	3.0%	46.83	97.0%
		1779	DIET PEPSI FOUNTIAN	10.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		762	DR. PEPPER	6.00	2.30	13.80	0.00	13.80	11.5%	0.3%	0.06	0.36	2.6%	13.44	97.4%
		1080	KID MUG ROOT BEER	1.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		922	KIDS SODA	1.00	1.50	1.50	0.00	1.50	1.3%	0.0%	0.00	0.00	0.0%	1.50	100.0%
		764	LEMONADE	3.00	2.30	6.90	0.00	6.90	5.8%	0.2%	0.07	0.21	3.0%	6.69	97.0%
		1783	LEMONADE FOUNTIAN	1.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		763	MUG ROOT BEER	2.00	2.30	4.60	0.00	4.60	3.8%	0.1%	0.07	0.14	3.0%	4.46	97.0%
		1782	MUG ROOTBEER FOUNTIAN	6.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		759	PEPSI	7.00	2.30	16.10	0.00	16.10	13.4%	0.4%	0.07	0.49	3.0%	15.61	97.0%
		1778	PEPSI FOUNTIAN	14.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		1074	PITCHER SODA	1.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		2215	RASPBERRY ICED TEA	1.00	2.30	2.30	0.00	2.30	1.9%	0.1%	0.07	0.07	3.0%	2.23	97.0%
		761	SIERRA MIST	7.00	2.30	16.10	0.00	16.10	13.4%	0.4%	0.07	0.49	3.0%	15.61	97.0%
		1780	SIERRA MIST FOUNTIAN	2.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
SODA Total:				88.00		120.00	0.00	120.00	67.0%	3.0%		6.21	6.2%	113.79	94.8%
BEVERAGES Total:				137.00		210.40	0.00	210.40	5.3%	5.3%		14.28	6.8%	196.12	93.2%
3 -SOUP/SIDES/MISC															
1 -INFO															
		1503	**EMPLOYEE MEAL**	11.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		2274	**TIME**	3.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		1505	**WITH FOOD**	13.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		1504	**DELIVERY TIME*	2.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		844	HOT	2.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		1292	NAME	64.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		1293	P/U TIME	1.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		1203	WAITING/PAID !	11.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		1294	WILL PAY WITH:	13.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
INFO Total:				120.00		0.00	0.00	0.00	0.0%	0.0%		0.00	0.0%	0.00	0.0%
3 -MISC															
		1793	APPETIZER MARINARA SAU	4.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%
		758	BUTTER	8.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.08	0.64	0.0%	-0.64	0.0%
		2489	LG NO MEATBALL	1.00	0.00	0.00	0.00	0.00	0.0%	0.0%	-1.05	-1.05	0.0%	1.05	0.0%
		756	PIZZA SAUCE	1.00	0.00	0.00	0.00	0.00	0.0%	0.0%	0.05	0.05	0.0%	-0.05	0.0%
MISC Total:				14.00		0.00	0.00	0.00	0.0%	0.0%		-0.36	0.0%	0.36	0.0%

Menu Item Sales Summary Report

Report Name

Menu Item Sales
Summary

This report is a summary of menu item sales by Major/Minor category for a selectable date range. It does NOT include modifier items (options) that are sold/attached to menu items.

Version

3.5.11

The content of the columns are:

Type

Summary List

- Item #
- Minor Category Description
- # Sold
- Average Sold Price
- Gross Sales Dollars
- Discount Dollars
- Net Sales Dollars
- % of Group
- % of Total Report
- Extended Cost (Taken from either the calculated POSitouch Recipe Cost or Plate Cost)
- Cost %
- Profit
- Profit %

Date Options

Date Range

Business Process**Dependency**

Daily Commit

Menu Item Sales Summary Report

Menu Item Sales Summary

Date: 1/17/08 thru 1/17/08

Print Date: 1/21/2008

CBS Cafe-001

800-555-1212

Description	# Sold	Gross	Discount	Net	% of Group	% of Total	Ext Cost	%	Profit	%
1 - BEER										
1 - BTL - DOMESTIC	1.00	3.95	0.00	3.95	7.4%	0.1%	0.66	16.7%	3.29	83.3%
3 - DRAFT - DOMESTIC	7.00	34.95	0.00	34.95	65.8%	0.9%	6.13	17.5%	28.82	82.5%
4 - DRAFT - PREMIUM	3.00	14.25	0.00	14.25	26.8%	0.4%	2.65	18.6%	11.60	81.4%
BEER Totals :	11.00	53.15	0.00	53.15	1.3%	1.3%	9.44	17.8%	43.71	82.2%
2 - BEVERAGES										
1 - COFFEE/TEA	37.00	72.15	0.00	72.15	34.3%	1.8%	3.39	4.7%	68.76	95.3%
2 - H2O	2.00	5.30	0.00	5.30	2.5%	0.1%	1.14	21.5%	4.16	78.5%
3 - JUICE	2.00	4.50	0.00	4.50	2.1%	0.1%	1.40	31.1%	3.10	68.9%
4 - MILK	5.00	8.45	0.00	8.45	4.0%	0.2%	2.14	25.3%	6.31	74.7%
7 - SODA	54.00	120.00	0.00	120.00	57.0%	3.0%	6.21	5.2%	113.79	94.8%
BEVERAGES Totals :	100.00	210.40	0.00	210.40	5.3%	5.3%	14.28	6.8%	196.12	93.2%
3 - SOUP/SIDES/MISC										
1 - INFO	115.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.0%	0.00	0.0%
4 - SIDES	4.00	11.10	0.00	11.10	9.8%	0.3%	0.95	8.6%	10.15	91.4%
5 - SOUP	22.00	102.55	0.00	102.55	90.2%	2.6%	3.15	3.1%	99.40	96.9%
SOUP/SIDES/MISC Totals :	141.00	113.65	0.00	113.65	2.9%	2.9%	4.10	3.6%	109.55	96.4%
5 - PASTA										
3 - PASTAS	61.00	683.85	0.00	683.85	84.6%	17.3%	131.03	19.2%	552.82	80.8%
4 - SPECIAL PASTAS	5.00	70.35	0.00	70.35	8.7%	1.8%	11.29	16.0%	59.06	84.0%
5 - PROTEIN ENTREES	6.00	53.70	0.00	53.70	6.6%	1.4%	3.99	7.4%	49.71	92.6%
PASTA Totals :	72.00	807.90	0.00	807.90	20.4%	20.4%	146.31	18.1%	661.59	81.9%
6 - PIZZA										
1 - CALZONE	1.00	15.95	0.00	15.95	1.0%	0.4%	1.04	6.5%	14.91	93.5%
2 - PIZZAS	67.00	919.10	0.00	919.10	60.5%	23.2%	83.14	9.0%	835.96	91.0%
3 - SLICES	6.00	49.50	0.00	49.50	3.3%	1.3%	2.16	4.4%	47.34	95.6%
4 - SPECIAL PIZZA	18.00	379.45	0.00	379.45	25.0%	9.6%	22.50	5.9%	356.95	94.1%
5 - TOPPINGS	46.00	155.95	0.00	155.95	10.3%	3.9%	55.38	35.5%	100.57	64.5%
PIZZA Totals :	138.00	1,519.95	0.00	1,519.95	38.4%	38.4%	164.22	10.8%	1,355.73	89.2%
7 - RETAIL										
3 - MISC	1.00	9.25	0.00	9.25	83.7%	0.2%	0.00	0.0%	9.25	100.0%
5 - SPECIALITY RETAIL	1.00	1.80	0.00	1.80	16.3%	0.0%	0.00	0.0%	1.80	100.0%
RETAIL Totals :	2.00	11.05	0.00	11.05	0.3%	0.3%	0.00	0.0%	11.05	100.0%
8 - SALAD										
1 - DRESSINGS	3.00	2.70	0.00	2.70	0.4%	0.1%	0.54	20.0%	2.16	80.0%
3 - PARTY TRAYS	1.00	35.00	0.00	35.00	4.8%	0.9%	4.58	13.1%	30.42	86.9%
5 - SALADS	109.00	690.75	0.00	690.75	94.8%	17.5%	90.52	13.1%	600.23	86.9%

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Page 1 of 3

Menu Item Sales Summary with Options Report

Report Name

Menu Item Sales
Summary with Options

This report is a summary of menu item sales by Major/Minor category for a selectable date range. It includes modifier items (options) that are sold/attached to menu items.

Version

3.5.11

The content of the columns are:

Type

Summary List

- Item #
- Minor Category Description
- # Sold
- Average Sold Price
- Gross Sales Dollars
- Discount Dollars
- Net Sales Dollars
- % of Group
- % of Total Report
- Extended Cost (Taken from either the calculated POSitouch Recipe Cost or Plate Cost)
- Cost %
- Profit
- Profit %

Date Options

Date Range

Business Process**Dependency**

Daily Commit

Menu Item Sales Summary with Options Report

Menu Item Sales Summary - With Options

Date: 1/17/08 thru 1/17/08

Print Date: 1/21/2008
CBS Cafe-001
800-555-1212

Description	# Sold	Gross	Discount	Net	% of Group	% of Total	Ext Cost	%	Profit	%
1 - BEER										
1 - BTL - DOMESTIC	1.00	3.95	0.00	3.95	7.4%	0.1%	0.66	16.7%	3.29	83.3%
3 - DRAFT - DOMESTIC	7.00	34.95	0.00	34.95	65.8%	0.9%	6.13	17.5%	28.82	82.5%
4 - DRAFT - PREMIUM	3.00	14.25	0.00	14.25	26.8%	0.4%	2.65	18.6%	11.60	81.4%
BEER Totals :	11.00	53.15	0.00	53.15	1.3%	1.3%	9.44	17.8%	43.71	82.2%
2 - BEVERAGES										
1 - COFFEE/TEA	40.00	72.15	0.00	72.15	34.3%	1.8%	3.39	4.7%	68.76	95.3%
2 - H2O	2.00	5.30	0.00	5.30	2.5%	0.1%	1.14	21.5%	4.16	78.5%
3 - JUICE	2.00	4.50	0.00	4.50	2.1%	0.1%	1.40	31.1%	3.10	68.9%
4 - MILK	5.00	8.45	0.00	8.45	4.0%	0.2%	2.14	25.3%	6.31	74.7%
7 - SODA	88.00	120.00	0.00	120.00	57.0%	3.0%	6.21	5.2%	113.79	94.8%
BEVERAGES Totals :	137.00	210.40	0.00	210.40	5.3%	5.3%	14.28	6.8%	196.12	93.2%
3 - SOUP/SIDES/MISC										
1 - INFO	120.00	0.00	0.00	0.00	0.0%	0.0%	0.00	0.0%	0.00	0.0%
3 - MISC	14.00	0.00	0.00	0.00	0.0%	0.0%	-0.36	0.0%	0.36	0.0%
4 - SIDES	12.00	11.10	0.00	11.10	9.8%	0.3%	775.38	6,985.4%	-764.28	-6,865.4%
5 - SOUP	41.00	102.55	0.00	102.55	90.2%	2.6%	3.91	3.8%	98.64	96.2%
SOUP/SIDES/MISC Totals :	187.00	113.65	0.00	113.65	2.9%	2.9%	778.93	685.4%	-665.28	-585.4%
5 - PASTA										
2 - PASTA MODS	12.00	0.00	0.00	0.00	0.0%	0.0%	1.52	0.0%	-1.52	0.0%
3 - PASTAS	63.00	683.85	0.00	683.85	84.6%	17.3%	131.21	19.2%	552.64	80.8%
4 - SPECIAL PASTAS	5.00	70.35	0.00	70.35	8.7%	1.8%	11.29	16.0%	59.06	84.0%
5 - PROTEIN ENTREES	6.00	53.70	0.00	53.70	6.6%	1.4%	3.99	7.4%	49.71	92.6%
PASTA Totals :	86.00	807.90	0.00	807.90	20.4%	20.4%	148.01	18.3%	659.89	81.7%
6 - PIZZA										
1 - CALZONE	1.00	15.95	0.00	15.95	1.0%	0.4%	1.04	6.5%	14.91	93.5%
2 - PIZZAS	67.00	919.10	0.00	919.10	80.5%	23.2%	83.14	9.0%	835.96	91.0%
3 - SLICES	12.00	49.50	0.00	49.50	3.3%	1.3%	2.16	-4.4%	47.34	95.6%
4 - SPECIAL PIZZA	18.00	379.45	0.00	379.45	25.0%	9.6%	22.50	5.9%	356.95	94.1%
5 - TOPPINGS	153.00	155.95	0.00	155.95	10.3%	3.9%	110.45	70.8%	45.50	29.2%
PIZZA Totals :	251.00	1,519.95	0.00	1,519.95	38.4%	38.4%	219.29	14.4%	1,300.66	86.6%
7 - RETAIL										
1 - CLOTHING	1.00	0.00	0.00	0.00	0.0%	0.0%	5.25	0.0%	-5.25	0.0%
3 - MISC	1.00	9.25	0.00	9.25	83.7%	0.2%	0.00	0.0%	9.25	100.0%
5 - SPECIALITY RETAIL	1.00	1.80	0.00	1.80	16.3%	0.0%	0.00	0.0%	1.80	100.0%
RETAIL Totals :	3.00	11.05	0.00	11.05	0.3%	0.3%	5.25	47.5%	5.80	52.5%
8 - SALAD										

Menu Item Sales Week Report

Report Name

Menu Item Sales Week

This report lists all menu items sold for each day of a fiscal week along with a week-to-date total. It does NOT include modifier items (options) that are sold/attached to menu items.

Version

3.5.11

The content of the columns are:

Type

Detail List

- Item #
- Item Description
- # Sold
- Gross Sales Dollars

Date Options

Fiscal Week

Business Process**Dependency**

Daily Commit

Menu Item Sales Week Report

Menu Item Sales Week

Date: 1/16/08 thru 1/22/08

Print Date: 1/24/2008

CBS Cafe-001

800-555-1212

Item #	Description	Wed 1/16/08		Thu 1/17/08		Fri 1/18/08		Sat 1/19/08		Sun 1/20/08		Mon 1/21/08		Tue 1/22/08		Week	
		# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross
INFO Totals:		90.00	0.00	115.00	0.00	96.00	0.00	115.00	0.00	156.00	0.00	67.00	0.00	91.00	0.00	730.00	0.00
3 MISC																	
1501	PARM CONT									3.00	0.00					3.00	0.00
MISC Totals:										3.00	0.00					3.00	0.00
4 SIDES																	
934	BURGER PATTY	1.00	4.50													1.00	4.50
935	CHICKEN PATTY			1.00	5.95			1.00	5.95							2.00	11.90
1227	HALF LOAF	1.00	2.25	2.00	4.50			2.00	4.50					1.00	2.25	6.00	13.50
1228	LOAF BREAD													1.00	3.55	1.00	3.55
1467	MEATBALL									1.00	2.75			1.00	2.75	2.00	5.50
936	MUSHROOM SAUTE	1.00	2.75													1.00	2.75
1229	SLICE BREAD	2.00	1.30	1.00	0.65	1.00	0.65	1.00	0.65			2.00	1.30	2.00	1.30	10.00	6.50
1209	T/D MEATBALL	1.00	2.75			4.00	11.00			1.00	2.75	1.00	2.75	1.00	2.75	8.00	22.00
SIDES Totals:		6.00	13.55	4.00	11.10	5.00	11.65	4.00	11.10	3.00	6.15	3.00	4.05	6.00	12.60	31.00	70.20
5 SOUP																	
918	KIDS SOUP			5.00	32.50	6.00	52.00	5.00	32.50	1.00	6.50	4.00	26.00	1.00	6.50	1.00	2.95
706	LARGE SOUP	2.00	13.00													4.00	26.00
705	SMALL SOUP	4.00	17.00	3.00	12.75	3.00	12.75	3.00	12.75	3.00	12.75	1.00	4.25	2.00	8.50	19.00	80.75
44	SOUP BOWL	7.00	34.65	8.00	39.60	8.00	29.70	8.00	39.60	11.00	54.45	11.00	54.45	10.00	49.50	61.00	301.95
43	SOUP CUP	15.00	44.25	6.00	17.70	6.00	17.70	6.00	17.70	7.00	20.65	8.00	23.80	10.00	29.50	58.00	171.10
SOUP Totals:		28.00	108.90	22.00	102.55	23.00	112.15	22.00	102.55	22.00	94.35	24.00	108.30	24.00	96.95	165.00	725.75
SOUP/SIDES/MISC Totals:		124.00	122.45	141.00	113.65	124.00	123.80	141.00	113.65	184.00	100.50	94.00	112.35	121.00	109.55	929.00	795.95
5 -PASTA																	
3 PASTAS																	
2518	CHKK PICCATA											1.00	12.75			1.00	12.75
2484	CHICKEN PICCATA	1.00	14.75	3.00	41.75			3.00	41.75	2.00	29.50	2.00	29.50	1.00	14.75	12.00	172.00
434	D BUCATINI	1.00	11.75	1.00	11.75			1.00	11.75							3.00	35.25
448	D CHEESE RAVIOLI					4.00	59.50			1.00	11.15			1.00	13.65	6.00	84.30
442	D CHICKEN FETTUCCIN	4.00	58.50	1.00	14.75	2.00	29.50	1.00	14.75	1.00	14.75			1.00	14.75	10.00	145.00
3132	D CHICKEN PARMIGIAN			2.00	29.50	2.00	29.50	2.00	29.50	2.00	29.50			2.00	29.50	10.00	147.50
444	D EGGPLANT PARMIGI	1.00	13.25			2.00	26.50			1.00	13.25	2.00	26.50	1.00	13.25	9.00	119.25
1006	D FETTUCINI	1.00	11.95													1.00	11.95
447	D GNOCCHI	3.00	46.25							2.00	32.35	3.00	46.10	4.00	60.85	12.00	185.55
437	D LING AL PESTO			1.00	13.25	2.00	26.50	1.00	13.25			1.00	13.25	1.00	13.25	8.00	79.50
441	D LING CLAMS RED			1.00	14.50	2.00	29.00	1.00	14.50			1.00	14.50	1.00	14.50	6.00	87.00
440	D LING CLAMS WHITE	2.00	29.00			2.00	29.00			4.00	58.00			2.00	29.00	10.00	145.00
430	D LING MARINARA					2.00	21.40			1.00	11.95			2.00	21.40	5.00	54.75
445	D MEAT LASAGNE	5.00	68.75	1.00	13.75	2.00	27.50	1.00	13.75	1.00	13.75			5.00	68.75	15.00	206.25
435	D MEAT RAVIOLI									3.00	35.95			2.00	27.30	5.00	63.25
439	D PASTA PRIMAVERA	1.00	10.75	1.00	13.25			1.00	13.25	2.00	26.50	1.00	18.20	4.00	53.00	10.00	134.95
443	D PENNE & SAUSAGE			1.00	13.65			1.00	13.65			1.00	13.65	2.00	27.30	5.00	68.25
432	D RIG & MEATBALL	1.00	12.25							1.00	12.25			1.00	12.25	3.00	36.75

C:\QREPORTS\IRPTDATA\menumitemsalesweek.rpt

Page 3 of 12

Menu Item Sales Week with Options Report

Report Name

Menu Item Sales Week
with Options

This report lists all menu items sold for each day of a fiscal week along with a week-to-date total. It includes modifier items (options) that are sold/attached to menu items.

Version

3.5.11

The content of the columns are:

- Item #
- Item Description
- # Sold
- Gross Sales Dollars

Type

Detail List

Date Options

Fiscal Week

Business Process

Dependency

Daily Commit

Menu Item Sales Week with Options Report

Menu Item Sales Week

Date: 1/16/08 thru 1/22/08

Print Date: 1/24/2008
CBS Cafe-001
800-555-1212

Item #	Description	Wed 1/16/08		Thu 1/17/08		Fri 1/18/08		Sat 1/19/08		Sun 1/20/08		Mon 1/21/08		Tue 1/22/08		Week	
		# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross	# Sold	Gross
2225	PIT RASPBERRY ICED T									2.00	0.00					2.00	0.00
1074	PITCHER SODA			1.00	0.00			1.00	0.00	8.00	43.75					10.00	43.75
2215	RASPBERRY ICED TEA	2.00	4.60	1.00	2.30	1.00	2.30	1.00	2.30	5.00	11.50			3.00	6.90	13.00	29.90
761	SIERRA MIST	8.00	18.40	7.00	16.10	1.00	2.30	7.00	16.10	9.00	20.70	3.00	6.90	6.00	13.80	41.00	94.30
1780	SIERRA MIST FOUNTIA	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00	12.00	0.00	3.00	0.00			23.00	0.00
SODA Totals:		100.00	161.45	88.00	120.00	90.00	118.40	88.00	120.00	169.00	202.20	57.00	90.10	135.00	177.45	727.00	989.60
BEVERAGES Totals:		162.00	270.05	137.00	210.40	143.00	209.35	137.00	210.40	228.00	293.80	109.00	188.80	188.00	273.15	1104.00	1,655.95
3-SOUP/SIDES/MISC																	
1 INFO																	
1503	**EMPLOYEE MEAL**	8.00	0.00	11.00	0.00	9.00	0.00	11.00	0.00	6.00	0.00	4.00	0.00	7.00	0.00	56.00	0.00
2274	**TIME**	3.00	0.00	3.00	0.00	2.00	0.00	3.00	0.00	2.00	0.00	2.00	0.00			15.00	0.00
1505	**WITH FOOD**	11.00	0.00	13.00	0.00	6.00	0.00	13.00	0.00	13.00	0.00	8.00	0.00	12.00	0.00	76.00	0.00
1504	*DELIVERY TIME*	2.00	0.00	2.00	0.00			2.00	0.00	1.00	0.00					7.00	0.00
1087	COLD	2.00	0.00			1.00	0.00					1.00	0.00	3.00	0.00	7.00	0.00
844	HOT	6.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00	10.00	0.00	14.00	0.00	4.00	0.00	40.00	0.00
1292	NAME	50.00	0.00	64.00	0.00	47.00	0.00	64.00	0.00	85.00	0.00	33.00	0.00	53.00	0.00	396.00	0.00
1293	P/U TIME	1.00	0.00	1.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00	2.00	0.00			8.00	0.00
1203	WAITING/PAID!	10.00	0.00	11.00	0.00	22.00	0.00	11.00	0.00	34.00	0.00	14.00	0.00	9.00	0.00	111.00	0.00
1284	WILL PAY WITH:	8.00	0.00	13.00	0.00	10.00	0.00	13.00	0.00	16.00	0.00	6.00	0.00	10.00	0.00	76.00	0.00
INFO Totals:		101.00	0.00	120.00	0.00	101.00	0.00	120.00	0.00	168.00	0.00	84.00	0.00	98.00	0.00	792.00	0.00
3 MISC																	
1793	APPETIZER MARINARA	1.00	0.00	4.00	0.00			4.00	0.00	2.00	0.00			1.00	0.00	12.00	0.00
758	BUTTER	2.00	0.00	8.00	0.00	1.00	0.00	8.00	0.00	4.00	0.00	1.00	0.00	1.00	0.00	25.00	0.00
2082	COCKTAIL SAUCE SIDE					2.00	0.00			1.00	0.00	1.00	0.00			4.00	0.00
1212	EXTRA GARLIC	1.00	0.00							1.00	0.00					2.00	0.00
2489	LG NO MEATBALL			1.00	0.00			1.00	0.00					1.00	0.00	3.00	0.00
1249	MEAT SAUCE													1.00	0.00	1.00	0.00
1501	PARM CONT									3.00	0.00					3.00	0.00
756	PIZZA SAUCE	1.00	0.00	1.00	0.00			1.00	0.00	2.00	0.00	3.00	0.00	1.00	0.00	9.00	0.00
MISC Totals:		5.00	0.00	14.00	0.00	3.00	0.00	14.00	0.00	13.00	0.00	5.00	0.00	5.00	0.00	59.00	0.00
4 SIDES																	
1879	\$2.75 KID MEAL	2.00	0.00			1.00	0.00			1.00	0.00			1.00	0.00	5.00	0.00
934	BURGER PATTY	1.00	4.50													1.00	4.50
935	CHICKEN PATTY			1.00	5.95			1.00	5.95							2.00	11.90
2566	FETA CHEESE									1.00	0.00					1.00	0.00
2040	GARLIC FRIES SIDE	1.00	0.00							4.00	0.00	1.00	0.00			6.00	0.00
1227	HALF LOAF	1.00	2.25	2.00	4.50			2.00	4.50					1.00	2.25	6.00	13.50
4322	KIDS FRIES									1.00	0.00					1.00	0.00
1228	LOAF BREAD													1.00	3.55	1.00	3.55
1467	MEATBALL									1.00	2.75			1.00	2.75	2.00	5.50
936	MUSHROOM SAUTE	1.00	2.75													1.00	2.75
2041	REGULAR FRIES SIDE	4.00	0.00	5.00	0.00	3.00	0.00	5.00	0.00	4.00	0.00	2.00	0.00			23.00	0.00
1226	SLICE BREAD	2.00	1.30	1.00	0.65	1.00	0.65	1.00	0.65	1.00	0.65	2.00	1.30	2.00	1.30	10.00	6.50
2486	SM NO MEATBALL			2.00	0.00			2.00	0.00	3.00	0.00	1.00	0.00	3.00	0.00	11.00	0.00

POS Management Sample Reports

This section includes information and instructions for creating the most common NorthStar POS Management Reports. Samples of each report are also included.

The following reports are explained:

[Inventory/Cell Name Comparison Report](#)

[Menu Item Data Report](#)

[Printer Routing Detail Report](#)

[Manager Activity Detail Report](#)

[Employee Meals Report](#)

[Shift Line Up Report](#)

[Tip Distribution Report](#)

Inventory/Cell Name Comparison Report

Report Name

Inventory/Cell Name
Comparison

This report presents a side-by-side view of the POS Inventory database name and the POS Screen programming name. This help to diagnose possible POS programming discrepancies.

Version

3.5.4

Column Content:

- Menu Item #
- Item Name in the Menu Item Database
- Item Name on the POS Screen
- POS Screen Number
- POS Screen Name

Type

Admin

Date Options

N/A

Business Process**Dependency**

None

Inventory/Cell Name Comparison Report

Menu and Screen Name Comparison Report

Print Date: 1/15/2007
 Little Miss Steak-111
 (800) 555-1212

Inventory #	Inventory Name	Cell Name	Screen Number	Screen Name
1	MERCHANDISE	GIFT CARD RELOAD	11	GIFT CARD
1	MERCHANDISE	GIFT CARD	11	GIFT CARD
2	MERCHANDISE	FUDD BUCKS	11	FUDD BUCKS
5	MERCHANDISE	UNIFORM	11	UNIFORM
6	MERCHANDISE	VENDING	11	VENDING
1000	SPECIALTY BURG	1/3 ORIG	33	1/3 ORIGINAL BURGER
1000	COMBO BURG	1/3 ORIG	38	1/3 ORIGINAL BURGER
1001	SPECIALTY BURG	1/3 INFERNO	33	1/3 INFERNO
1001	COMBO BURG	1/3 INFERNO	38	1/3 INFERNO
1002	COMBO BURG	1/3 THREE CHZ	38	1/3 THREE CHZ
1002	SPECIALTY BURG	1/3 THREE CHZ	33	1/3 THREE CHZ
1003	SPECIALTY BURG	1/3 BC CHEDDR	33	1/3 BACON CHEDDAR
1003	BURGER MENU	4 1/3/BC/F	2	1/3 BACON CHEDDAR
1003	COMBO BURG	1/3 BC CHEDDR	38	1/3 BACON CHEDDAR
1004	COMBO BURG	1/3 LU-WOW	38	1/3 LU-WOW
1004	SPECIALTY BURG	1/3 LU-WOW	33	1/3 LU-WOW
1005	COMBO BURG	1/3 CHIPOTLE	38	1/3 CHIPOTLE
1005	SPECIALTY BURG	1/3 CHIPOTLE	33	1/3 CHIPOTLE
1006	COMBO BURG	1/3 WORKS BURG	38	1/3 WORKS BURG
1006	SPECIALTY BURG	1/3 WORKS BURG	33	1/3 WORKS BURG
1007	SPECIALTY BURG	1/3 SOUTHWEST	33	1/3 SOUTHWEST
1007	COMBO BURG	1/3 SOUTHWEST	38	1/3 SOUTHWEST
1008	COMBO BURG	1/3 SWISS MELT	38	1/3 SWISS MELT
1008	SPECIALTY BURG	1/3 SWISS MELT	33	1/3 SWISS MELT
1009	COMBO BURG	1/3 LONE STAR	38	1/3 LONE STAR
1009	SPECIALTY BURG	1/3 LONE STAR	33	1/3 LONE STAR
1020	SPECIALTY BURG	1/2 ORIG	33	1/2 ORIGINAL BURGER
1020	COMBO BURG	1/2 ORIG	38	1/2 ORIGINAL BURGER
1021	SPECIALTY BURG	1/2 INFERNO	33	1/2 INFERNO
1021	COMBO BURG	1/2 INFERNO	38	1/2 INFERNO
1022	COMBO BURG	1/2 THREE CHZ	38	1/2 THREE CHZ
1022	BURGER MENU	3 1/2/TCHZ/F	2	1/2 THREE CHZ
1022	SPECIALTY BURG	1/2 THREE CHZ	33	1/2 THREE CHZ
1023	SPECIALTY BURG	1/2 BC CHEDDR	33	1/2 BACON CHEDDAR
1023	COMBO BURG	1/2 BC CHEDDR	38	1/2 BACON CHEDDAR
1024	SPECIALTY BURG	1/2 LU-WOW	33	1/2 LU-WOW
1024	COMBO BURG	1/2 LU-WOW	38	1/2 LU-WOW
1025	SPECIALTY BURG	1/2 CHIPOTLE	33	1/2 CHIPOTLE
1025	COMBO BURG	1/2 CHIPOTLE	38	1/2 CHIPOTLE
1026	SPECIALTY BURG	1/2 WORKS BURG	33	1/2 WORKS BURG
1026	COMBO BURG	1/2 WORKS BURG	38	1/2 WORKS BURG
1027	COMBO BURG	1/2 SOUTHWEST	38	1/2 SOUTHWEST
1027	SPECIALTY BURG	1/2 SOUTHWEST	33	1/2 SOUTHWEST
1028	COMBO BURG	1/2 SWISS MELT	38	1/2 SWISS MELT
1028	SPECIALTY BURG	1/2 SWISS MELT	33	1/2 SWISS MELT
1029	COMBO BURG	1/2 LONE STAR	38	1/2 LONE STAR
1029	SPECIALTY BURG	1/2 LONE STAR	33	1/2 LONE STAR
1040	SPECIALTY BURG	2/3 ORIG	33	2/3 ORIGINAL BURGER
1041	SPECIALTY BURG	2/3 INFERNO	33	2/3 INFERNO
1042	SPECIALTY BURG	2/3 THREE CHZ	33	2/3 THREE CHZ
1043	SPECIALTY BURG	2/3 BC CHEDDR	33	2/3 BACON CHEDDAR
1044	SPECIALTY BURG	2/3 LU-WOW	33	2/3 LU-WOW
1045	SPECIALTY BURG	2/3 CHIPOTLE	33	2/3 CHIPOTLE
1046	SPECIALTY BURG	2/3 WORKS BURG	33	2/3 WORKS BURG
1047	SPECIALTY BURG	2/3 SOUTHWEST	33	2/3 SOUTHWEST
1048	SPECIALTY BURG	2/3 SWISS MELT	33	2/3 SWISS MELT
1049	SPECIALTY BURG	2/3 LONE STAR	33	2/3 LONE STAR
1060	SPECIALTY BURG	1LB ORIG	33	1LB ORIGINAL BURGER
1061	SPECIALTY BURG	1LB INFERNO	33	1LB INFERNO
1062	SPECIALTY BURG	1LB THREE CHZ	33	1LB THREE CHZ
1063	SPECIALTY BURG	1LB BC CHEDDR	33	1LB BACON CHEDDAR

C:\reports\ rptdata\cellname.rpt

Page 1 of 18

Menu Item Data Report

Report Name

Menu Item Data

This administration report presents the entire POSitouch Menu Item database with columns that assist with diagnosing POS programming discrepancies.

Version

3.5.4

Type

Admin

Column Content:

- Item Major Category
- Item Minor Category
- Name as Displays on Customer Check
- Price 1
- Inventory #
- Alternate Inventory #

Date Options

N/A

Business Process**Dependency**

None

Menu Item Data Report

Menu Item Data

Print Date: 1/15/2007
 Little Miss Steak-111
 (800) 555-1212

Major Cat	Minor Cat	Check Name	Price 1	Inventory #	Alt Number
Burgers	1 lb.	1LB BACON CHEDDAR	8.69	1063	0
Burgers	1 lb.	1LB CHIPOTLE	8.69	1065	0
Burgers	1 lb.	1LB INFERNO	8.69	1061	0
Burgers	1 lb.	1LB LONE STAR	8.69	1069	0
Burgers	1 lb.	1LB LU-WOW	8.69	1064	0
Burgers	1 lb.	1LB ORIGINAL BURGER	7.69	1060	0
Burgers	1 lb.	1LB SOUTHWEST	8.69	1067	0
Burgers	1 lb.	1LB SWISS MELT	8.69	1068	0
Burgers	1 lb.	1LB THREE CHZ	8.69	1062	0
Burgers	1 lb.	1LB WORKS BURGER	8.69	1066	0
Burgers	2/3 lb.	2/3 BACON CHEDDR	6.69	1043	0
Burgers	2/3 lb.	2/3 CHIPOTLE	6.69	1045	0
Burgers	2/3 lb.	2/3 INFERNO	6.69	1041	0
Burgers	2/3 lb.	2/3 LONE STAR	6.69	1049	0
Burgers	2/3 lb.	2/3 LU-WOW	6.69	1044	0
Burgers	2/3 lb.	2/3 ORIGINAL BURGER	5.59	1040	0
Burgers	2/3 lb.	2/3 SOUTHWEST	6.69	1047	0
Burgers	2/3 lb.	2/3 SWISS MELT	6.69	1048	0
Burgers	2/3 lb.	2/3 THREE CHZ	6.69	1042	0
Burgers	2/3 lb.	2/3 WORKS BURG	6.69	1046	0
Burgers	1/2 lb.	1/2 BACON CHEDDR	5.99	1023	0
Burgers	1/2 lb.	1/2 CHIPOTLE	5.99	1025	0
Burgers	1/2 lb.	1/2 INFERNO	5.99	1021	0
Burgers	1/2 lb.	1/2 LONE STAR	5.99	1029	0
Burgers	1/2 lb.	1/2 LU-WOW	5.99	1024	0
Burgers	1/2 lb.	1/2 ORIGINAL BURGER	4.89	1020	0
Burgers	1/2 lb.	1/2 SOUTHWEST	5.99	1027	0
Burgers	1/2 lb.	1/2 SWISS MELT	5.99	1028	0
Burgers	1/2 lb.	1/2 THREE CHZ	5.99	1022	0
Burgers	1/2 lb.	1/2 WORKS BURG	5.99	1026	0
Burgers	1/3 lb.	1/3 BACON CHEDDAR	5.59	1003	0
Burgers	1/3 lb.	1/3 CHIPOTLE	5.59	1005	0
Burgers	1/3 lb.	1/3 INFERNO	5.59	1001	0
Burgers	1/3 lb.	1/3 LONE STAR	5.59	1009	0
Burgers	1/3 lb.	1/3 LU-WOW	5.59	1004	0
Burgers	1/3 lb.	1/3 ORIGINAL BURG - SR	3.99	1099	0
Burgers	1/3 lb.	1/3 ORIGINAL BURGER	4.59	1000	0
Burgers	1/3 lb.	1/3 SOUTHWEST	5.59	1007	0
Burgers	1/3 lb.	1/3 SWISS MELT	5.59	1008	0
Burgers	1/3 lb.	1/3 THREE CHZ	5.59	1002	0
Burgers	1/3 lb.	1/3 WORKS BURG	5.59	1006	0
Burgers	Burger Exotic	BUFF BC CHEDDR	8.39	1083	0
Burgers	Burger Exotic	BUFF CHIPOTLE	8.39	1085	0
Burgers	Burger Exotic	BUFF INFERNO	8.39	1081	0
Burgers	Burger Exotic	BUFF LONE STAR	8.39	1102	0
Burgers	Burger Exotic	BUFF LU-WOW	8.39	1084	0
Burgers	Burger Exotic	BUFF SOUTHWEST	8.39	1087	0
Burgers	Burger Exotic	BUFF SWISS MELT	8.39	1088	0
Burgers	Burger Exotic	BUFF THREE CHZ	8.39	1082	0
Burgers	Burger Exotic	BUFF WORKS BURG	8.39	1086	0
Burgers	Burger Exotic	BUFFALO BURGER	7.39	1080	0
Burgers	Burger Exotic	OSTRICH BC CHEDDAR	8.39	1095	0
Burgers	Burger Exotic	OSTRICH BURGER	7.39	1093	0
Burgers	Burger Exotic	OSTRICH CHIPOTLE	8.39	1105	0
Burgers	Burger Exotic	OSTRICH INFERNO	8.39	1101	0
Burgers	Burger Exotic	OSTRICH LONE STAR	8.39	1106	0
Burgers	Burger Exotic	OSTRICH LU-WOW	8.39	1104	0
Burgers	Burger Exotic	OSTRICH SWEST	8.39	1097	0
Burgers	Burger Exotic	OSTRICH SWISS MELT	8.39	1098	0
Burgers	Burger Exotic	OSTRICH THREE CHZ	8.39	1094	0
Burgers	Burger Exotic	OSTRICH WORKS	8.39	1096	0

C:\reports\rptdata\menuitem.rpt

Page 1 of 9

Printer Routing Detail Report

Report Name

Printer Routing Detail

This administration report presents the POSitouch menu item kitchen printer routing programming. This report will assist with diagnosing and correcting POS programming problems.

Version

3.5.4

Column Content:

Type

Admin

- Screen Number
- Screen Name
- Menu Item Description
- Prep Sequence Number
- Prep Category Number
- Prep Category Name
- Tax Code

Date Options

N/A

Business Process

Dependency

None

Printer Routing Detail Report

Routing By Menu Screen Report

Print Date: 1/15/2007
 Little Miss Steak-111
 (800) 555-1212

Screen Number	Screen Name	Menu Item	Prep Seq	Prep Cat	Prep Name	Tax Code
1	LOGON SCREEN	*** FTG! ***	9	6	FTG	Taxed Item
2	BURGER MENU	1 1/2/F	9	0	None Required	Taxed Item
2	BURGER MENU	1 LB	9	0	None Required	Taxed Item
2	BURGER MENU	1/2 LB	9	0	None Required	Taxed Item
2	BURGER MENU	1/3 LB	9	0	None Required	Taxed Item
2	BURGER MENU	2 1/3/F	9	0	None Required	Taxed Item
2	BURGER MENU	2/3 LB	9	0	None Required	Taxed Item
2	BURGER MENU	3 1/2/TCHZ/F	3	0	None Required	Taxed Item
2	BURGER MENU	4 1/3/BC/F	4	0	None Required	Taxed Item
2	BURGER MENU	5 GRCHX/F	9	0	None Required	Taxed Item
2	BURGER MENU	6 POT/SAL	9	0	None Required	Taxed Item
2	BURGER MENU	BUFFALO	9	0	None Required	Taxed Item
2	BURGER MENU	CH/CHZ FRIES	6	1	KITCHEN	Taxed Item
2	BURGER MENU	FRINGS	6	1	KITCHEN	Taxed Item
2	BURGER MENU	FRUIT CUP	6	1	KITCHEN	Taxed Item
2	BURGER MENU	ONION RINGS	6	1	KITCHEN	Taxed Item
2	BURGER MENU	ORIG FRIES	6	1	KITCHEN	Taxed Item
2	BURGER MENU	OSTRICH	9	0	None Required	Taxed Item
2	BURGER MENU	SOFT DRINK	0	0	None Required	Taxed Item
2	BURGER MENU	TURKEY	9	0	None Required	Taxed Item
2	BURGER MENU	VEGGIE	9	0	None Required	Taxed Item
2	BURGER MENU	WATER	0	0	None Required	Taxed Item
3	C/F/S MENU	CH/CHZ DOG	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	CH/CHZ FRIES	6	1	KITCHEN	Taxed Item
3	C/F/S MENU	CR FISH SAND	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	CRSPY BC/SWISS	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	CRSPY CHICK SAND	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	CRSPY CHIPOTLE	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	CRSPY FIREHS	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	CRSPY LU-WOW	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	CRSPY RAGIN	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	CRSPY YIN YANG	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	FISH N CHIPS	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	FRINGS	6	1	KITCHEN	Taxed Item
3	C/F/S MENU	FRUIT CUP	6	1	KITCHEN	Taxed Item
3	C/F/S MENU	GR CHX BC/SWISS	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	GR CHX CHIPOTLE	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	GR CHX FIREHS	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	GR CHX LU-WOW	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	GR CHX RAGIN	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	GR CHX SAND	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	GR CHX YIN YANG	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	JUMBO DOG	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	ONION RINGS	6	1	KITCHEN	Taxed Item
3	C/F/S MENU	ORIG FRIES	6	1	KITCHEN	Taxed Item
3	C/F/S MENU	SOFT DRINK	0	0	None Required	Taxed Item
3	C/F/S MENU	STK SANDWICH	5	1	KITCHEN	Taxed Item
3	C/F/S MENU	WATER	0	0	None Required	Taxed Item
4	BAKERY	1 LB BUN	0	2	BAKERY	Taxed Item
4	BAKERY	1/2 DZ BROWNIES	0	3	CHECK	Taxed Item
4	BAKERY	1/2 DZ BUN	0	2	BAKERY	Taxed Item
4	BAKERY	1/2 DZ COOKIE	0	3	CHECK	Taxed Item
4	BAKERY	1/2 DZ KRISPY	0	3	CHECK	Taxed Item
4	BAKERY	ALA MODE	0	2	BAKERY	Taxed Item
4	BAKERY	APPLE PIE	0	2	BAKERY	Taxed Item
4	BAKERY	BAKERY UPGRADE	0	0	None Required	Taxed Item
4	BAKERY	BIG APPLE	0	2	BAKERY	Taxed Item
4	BAKERY	BROWNIE	0	3	CHECK	Taxed Item
4	BAKERY	BROWNIE BLAST	0	2	BAKERY	Taxed Item
4	BAKERY	BUN	0	2	BAKERY	Taxed Item

C:\qreports\rptdata\route.rpt

Page 1 of 18

Manager Activity Detail Report

Report Name

Manager Activity Detail

This report provides the activities of checks by staff.

Version

4.0

Column definitions:

- Date
- Time
- Activity (delete, transfer, discount, etc)
- Check
- Table
- Detail
- Amount

Type

Detail List

Date Options

Date Range

Business Process

Dependency

Manager Activity Detail Report

Manager Activity Detail

Date Range: 10/6/2010 thru 10/6/2010

Print Date: 4/15/2011
Johnny's Cafe-777
800-555-4567

5 - JUSTIN DECKER

10/06	11:06 am	Table Delete	10005	2 Deleted empty regular check due to screen saver activation	0.00
10/06	11:08 am	Table Delete	10007	2 Deleted empty regular check due to screen saver activation	0.00
10/06	11:28 am	Table Delete	10013	2 Deleted empty regular check due to screen saver activation	0.00
10/06	11:42 am	Table Delete	10037	2 Deleted special Fast Order check during Place Order	0.00
10/06	12:29 pm	Table Delete	10090	2 Deleted empty regular check due to screen saver activation	0.00
10/06	12:40 pm	Table Delete	10100	2 Deleted empty regular check due to screen saver activation	0.00
10/06	1:00 pm	Table Delete	10113	2 Deleted empty regular check due to screen saver activation	0.00
10/06	1:21 pm	Table Delete	10131	2 Deleted empty regular check due to screen saver activation	0.00
10/06	5:21 pm	Table Delete	10182	2 Deleted empty regular check due to screen saver activation	0.00
10/06	11:12 am	Transfer Table	1	998 FROM Table#2/Emp#5 TO Table#008/Emp#5	27.54
10/06	11:37 am	Discount - Payment Screen	10029	2 SENIOR 10%	1.18
10/06	11:40 am	Discount - Payment Screen	10033	2 GUEST 10%	1.94
10/06	11:42 am	Discount - Payment Screen	10035	2 SENIOR 10%	0.95
10/06	11:51 am	Discount - Payment Screen	10046	2 SENIOR 10%	0.53
10/06	12:21 pm	Discount - Payment Screen	10085	2 SENIOR 10%	0.90
10/06	12:36 pm	Discount - Payment Screen	10094	2 GUEST 10%	1.07
10/06	12:37 pm	Discount - Payment Screen	10095	2 GUEST 10%	1.00
10/06	12:38 pm	Discount - Payment Screen	10096	2 GUEST 10%	0.45
10/06	12:39 pm	Discount - Payment Screen	10098	2 SENIOR 10%	1.72
10/06	1:09 pm	Discount - Payment Screen	10120	2 SENIOR 10%	2.10

Totals

Table Delete	0.00
Transfer Table	27.54
Discount - Payment Screen	11.84
Total	39.38

10 - LAURA DILLON

10/06	6:14 pm	Table Delete	10191	2 Deleted empty regular check due to screen saver activation	0.00
10/06	6:35 pm	Table Delete	10207	2 Deleted empty regular check due to screen saver activation	0.00
10/06	6:40 pm	Table Delete	10214	2 Deleted empty regular check due to screen saver activation	0.00
10/06	6:46 pm	Table Delete	10228	2 Deleted empty regular check due to screen saver activation	0.00
10/06	7:51 pm	Table Delete	10260	2 Deleted empty regular check due to screen saver activation	0.00
10/06	8:13 pm	Table Delete	10288	2 Deleted empty regular check due to screen saver activation	0.00
10/06	8:40 pm	Table Delete	10300	2 Deleted empty regular check due to screen saver activation	0.00
10/06	8:40 pm	Table Delete	10299	2 Deleted empty regular check due to screen saver activation	0.00
10/06	8:44 pm	Table Delete	10306	2 Deleted special Fast Order check during Place Order	0.00
10/06	8:44 pm	Table Delete	10307	2 Deleted special Fast Order check during Place Order	0.00
10/06	8:44 pm	Table Delete	10308	2 Deleted empty regular check due to screen saver activation	0.00
10/06	8:45 pm	Table Delete	10309	2 Deleted empty regular check due to screen saver activation	0.00
10/06	9:27 pm	Table Delete	10310	2 Deleted special Fast Order check during Place Order, Start Tab	0.00
10/06	8:06 pm	Transfer Table	21	998 FROM Table#2/Emp#10 TO Table#008/Emp#10	3.29
10/06	8:43 pm	Transfer Table	22	998 FROM Table#2/Emp#10 TO Table#008/Emp#10	7.78
10/06	8:44 pm	Combine Checks	10301	998 Combined with Check #985	7.98

Totals

Table Delete	0.00
Transfer Table	11.07
Combine Checks	7.98
Total	19.05

16 - VANESSA JARMON

10/06	11:30 am	Table Delete	10023	2 Deleted empty regular check due to screen saver activation	0.00
10/06	11:57 am	Table Delete	10063	2 Deleted empty regular check due to screen saver activation	0.00

Employee Meals Report

Report Name

Employee meals

This report provides the employee meals.

Version

4.0

Column Definitions:

- Date
- Employee ID
- Employee Name
- Meal Amount

Type

Admin

Date Options

Date Range

Business Process Dependency

Commit Sales/Labor

House Account

Employee Meals Report

Employee Meals

Print Date: 4/15/2011
Johnny's Cafe-777
800-555-4567

Date: 4/14/2011 to 4/14/2011

Date	Employee ID	Employee Name	Meal Amount
04/14/2011	34	DOE, JOHN	10.43
04/14/2011	54	ANN, LISA	19.26
04/14/2011	43	SIMPSON, THOMAS	10.60
04/14/2011	32	ROBERTS, ELLIE	9.64
			<hr/> 49.93

Shift Line Up Report

Report Name

Shift Line Up Report

This report provides staff on duty for the AM/PM shifts.

Version

4.0

Type

Admin

Date Options

Day

Business Process Dependency

Tip Distribution Report

Report Name

Tip Distribution Report

This report provides sales figures and tip distribution for staff.

Version

4.0

Column Definitions:

- Employee Name
- Employee Sales
- Sales Percentage
- Tips Collected
- Tips Earned

Type

Sales

Date Options

Date Range

Business Process Dependency

Tip Distribution Report

Tip Distribution Report

Date Range : 10/5/10 to 10/5/10

Print Date: 4/21/2011

Johnny's Cafe-777

555-555-4545

Employee Name	Employee Sales	Sales Percentage	Tips Collected	Tips Earned
005-JUSTIN DECKER	48.55	2.10%	18.12	14.25
010-LAURA DILLON	191.14	8.28%	56.44	40.60
016-VANESSA JARMON	392.90	17.02%	92.45	70.00
027-REBECCA VALERO	100.99	4.37%	20.54	13.50
065-ERIK ASTON	801.62	34.73%	154.56	100.40
085-TYLER KIRBY	584.07	25.30%	103.45	80.50
087-MONICA MATA	189.09	8.19%	60.45	35.45
Totals:	2,308.36	100.00	496.01	354.70

Accounts Receivable Activity Report

Report Name

AR Activity Report

This report provides Accounts Receivable Activities for the selected date or date range.

Version

4.0

Column Definitions:

Type

Admin

- Posi Account
- Account#
- Customer Name
- Date
- Check #
- Amount
- Tax
- Tip
- Total Charges

Date Options

Date

Business Process Dependency

Accounts Receivable Activity Report

AR Activity Report

Date Range: 4/22/11 thru 4/22/11

Print Date: 4/15/2011

Johnny's Cafe-777

800-555-4567

Posi Account	Account #	Customer Name	Date	Check #	Amount	Tax	Tip	Total Charges
5833207	5833207	TOSHIBA, AMERICA	4/22/11	4	74.00	6.48	9.52	90.00
			4/22/11	5	69.00	6.04	14.96	90.00
			4/22/11	6	53.00	4.64	7.36	65.00
			4/22/11	7	96.00	8.40	10.60	115.00
			4/22/11	8	4.67	0.41	29.92	35.00
			4/22/11	9	89.72	7.85	22.43	120.00
Totals:					386.39	33.82	94.79	515.00
Grand Totals:					386.39	33.82	94.79	515.00

Custom Sample Report

This section includes information and instructions for running Custom NorthStar Desktop reports.

The following reports are explained:

[Fundraiser Reports](#)
[Vouchers Paid](#)
[Vouchers Redeemed](#)
[Statutory Holiday Premium Reports](#)
[Game Revenue & Reconciliation Report](#)

Fundraiser Reports

Report Name

Fundraiser Party Transaction Detail Report

The fundraiser reports provide details of funds raised per customer. Total of 3 reports.

Version

4.0

Column Definitions (Details):

- Check Date
- Check Number
- Print Time
- Item Number
- Item Description
- Check Total
- Qualifying Total
- Funds Raised

Type

Other

Date Options

Date Range

Column Definitions (Summary):

- Check Number
- Print Time
- Check Total
- Qualifying Total
- Funds Raised

Business Process Dependency

House Accounts

Column Definitions (Donation Slip)

- [None]

Fundraiser Report (Detail)

Fundraiser Party Transaction Detail Report

Print Date: 4/22/2011

Store Number: 777

Johnny's Cafe
1234 Main St

Customer Information

GLOBALSOFT INC.
4321 E. 23RD ST
LOS ANGELES, CA 90042

Period From: 4/22/11 - 4/22/11

Check Date	Check Number	Print Time	Item Number	Item Description	Check Total	Qualifying Total	Funds Raised
4/22/11	45	12:05	85	Med Pizza	25.50	25.50	6.38
	1				25.50	25.50	6.38
Totals:	1				25.50	25.50	6.38

Fundraiser Report (Summary)

Fundraiser Party Transaction Summary Report

Print Date: 4/22/2011

Store Number: 777

Johnny's Cafe
1234 Main St

Customer Information
GLOBALSOFT INC.
4321 E. 23RD ST
LOS ANGELES, CA 90042

Period From: 4/22/11 - 4/22/11

	Check Number	Print Time	Check Total	Qualifying Total	Funds Raised
	45	12:05	25.50	25.50	6.38
Totals:	1		25.50	25.50	6.38

Voucher Paid Report

Report Name

Voucher - Payments

Version

4.0

Type

Payment

Date Options

Date Range

Business Process Dependency

Enter Voucher Payment Process

This report provides the voucher payments entered for the selected day(s).

Column Definitions:

- Reservation#
- Name
- Payment Method
- Total

Voucher Paid Report

Voucher - Payments

Print Date: 4/15/2011
Johnny's Cafe-777
800-555-4567

Date: 10/6/2010 to 10/6/2010

Reservation#	Name	Payment Method	Total
CB3S5TY	Kevin	MC/VISA	\$100.00
PL28SUS	Lizzie	MC/VISA	\$200.00
			<hr/> \$300.00

Voucher Redeemed Report

Report Name

Voucher - Redeemed

Version

4.0

Type

Detail List

Date Options

Date Range

Business Process Dependency

Enter Vouchers Redeemed Process

This report provides the redeemed vouchers entered for the selected day(s).

Column Definitions:

- Reservation#
- Name
- Price
- Quantity
- Total

Voucher Redeemed Report

Voucher - Redeemed

Print Date: 4/15/2011
Johnny's Cafe-777
800-555-4567

Date: 10/6/2010 to 10/6/2010

Reservation#	Name	Price	Quantity	Total
CB3S5TY	Kevin	\$100.00	1	\$100.00
PL289US	Lizzie	\$200.00	1	\$200.00
				<hr/> \$300.00

Statutory Holiday Premium Reports

Report Name
ShpAuditReport

Version
4.0

Type
Labor

Date Options
Period

Business Process Dependency
NS Integration
Commit Payroll

Statutory Holiday Premium reports provide custom premium pay for custom holidays. There are 3 total reports: Audit, Eligibility (1), and Eligibility (2).

Audit Report: Provides detailed punch information for all employees qualified to receive Statutory Average Pay and Premium Pay.

Column Definitions:

- Days Worked
- Total Qualifying Hours
- SHP Hours
- Qualifying Date
- Punch Type
- Punch In
- Punch Out
- Total Hours Worked
- Hours Worked No OT
- Qualifying Hours
- Total Qualifying Hours

Eligibility (1) Report: Provides information, such as rate and Statutory Holiday Pay total, for all qualifying employees.

Column Definitions:

- Emp#
- Name
- Job#
- Alt Job#
- Reg Rate
- Hours (Worked Benefit)
- Premium Rate (Worked Benefit)
- Amount (Worked Benefit)
- Hours (Not Worked Benefit)
- Amount (Not Worked Benefit)
- Total SHP Pay

Eligibility (2) Report: Provides an overview of qualifications and rules applied for each employee.

(Continued on next page)

Column Definitions:

- Emp#
- Name
- Qualified
- Employed for ≥ 30 days
- Worked ≥ 5 same days in last 9 weeks
- Worked ≥ 15 of the last 30 days
- Worked scheduled holiday or Wasn't Scheduled
- Worked scheduled day prior or Wasn't Scheduled
- Worked scheduled day after or Wasn't Schedule

Statutory Holiday Premium Report (Audit)

ShpAuditReport

Print Date: 4/22/2011
 Johnny's Cafe-777
 555-555-4545

Period: 02/09/2011 Through 02/22/2011
 Province: Alberta
 Holiday: 02/21/2011 - Alberta Family Day
 Business Day Start Time: 4:00:00 AM

9 - GILBERT, JENNIFER

Days Worked	Total Qualifying Hours	SHP Hours	Qualifying Date	Punch Type	Punch In	Punch Out	Total Hours Worked	Hours Worked No OT	Qualifying Hours	Total Qualifying Hours
2	12.28	6.14	12/27/10	3	12/27/10 11:00 am	12/27/10 4:55 pm	5.92	5.92	5.92	5.92
			2/14/11	1	2/14/11 11:00 am	2/14/11 5:22 pm	6.37	6.37	6.37	6.37

10 - LINCOLN, LINDSAY

Days Worked	Total Qualifying Hours	SHP Hours	Qualifying Date	Punch Type	Punch In	Punch Out	Total Hours Worked	Hours Worked No OT	Qualifying Hours	Total Qualifying Hours
7	47.62	6.80	12/27/10	3	12/27/10 11:30 am	12/27/10 5:30 pm	6.00	6.00	6.00	6.00
			1/10/11	1	1/10/11 5:22 pm	1/11/11 12:11 am	6.82	6.82	6.82	6.82
			1/17/11	1	1/17/11 5:18 pm	1/17/11 11:21 pm	6.05	6.05	6.05	6.05
			1/24/11	7	1/24/11 4:45 pm	1/25/11 12:16 am	7.52	7.52	7.52	7.52
			1/31/11	7	1/31/11 4:45 pm	2/1/11 12:10 am	7.42	7.42	7.42	7.42
			2/7/11	1	2/7/11 5:22 pm	2/8/11 12:18 am	6.93	6.93	6.93	6.93
			2/14/11	3	2/14/11 5:00 pm	2/14/11 11:53 pm	6.88	6.88	6.88	6.88

11 - WILSON, SUSIE

Days Worked	Total Qualifying Hours	SHP Hours	Qualifying Date	Punch Type	Punch In	Punch Out	Total Hours Worked	Hours Worked No OT	Qualifying Hours	Total Qualifying Hours
8	45.53	5.69	12/20/10	1	12/20/10 5:31 pm	12/21/10 12:01 am	6.50	6.50	6.50	6.50
			1/3/11	1	1/3/11 5:29 pm	1/4/11 12:07 am	6.63	6.63	6.63	6.63
			1/10/11	1	1/10/11 5:36 pm	1/11/11 12:10 am	6.57	6.57	6.57	6.57
			1/17/11	1	1/17/11 5:33 pm	1/17/11 10:00 pm	4.45	4.45	4.45	4.45
			1/24/11	3	1/24/11 5:00 pm	1/24/11 9:42 pm	4.70	4.70	4.70	4.70
			1/31/11	1	1/31/11 5:34 pm	1/31/11 8:38 pm	3.07	3.07	3.07	3.07
			2/7/11	1	2/7/11 5:37 pm	2/8/11 12:11 am	6.57	6.57	6.57	6.57
			2/14/11	1	2/14/11 5:04 pm	2/15/11 12:07 am	7.05	7.05	7.05	7.05

13 - JORDAN, JOEY

Days Worked	Total Qualifying Hours	SHP Hours	Qualifying Date	Punch Type	Punch In	Punch Out	Total Hours Worked	Hours Worked No OT	Qualifying Hours	Total Qualifying Hours
8	51.73	6.47	12/20/10	1	12/20/10 5:16 pm	12/20/10 11:34 pm	6.30	6.30	6.30	6.30
			1/3/11	1	1/3/11 5:07 pm	1/3/11 11:00 pm	5.88	5.88	5.88	5.88
			1/10/11	1	1/10/11 5:31 pm	1/10/11 11:04 pm	5.55	5.55	5.55	5.55
			1/17/11	3	1/17/11 5:30 pm	1/18/11 12:28 am	6.97	6.97	6.97	6.97
			1/24/11	3	1/24/11 5:30 pm	1/25/11 12:16 am	6.77	6.77	6.77	6.77
			1/31/11	1	1/31/11 5:36 pm	1/31/11 10:59 pm	5.38	5.38	5.38	5.38
			2/7/11	1	2/7/11 5:23 pm	2/8/11 12:16 am	6.88	6.88	6.88	6.88
			2/14/11	1	2/14/11 4:28 pm	2/15/11 12:47 am	8.32	8.00	8.00	8.00

14 - THOMAS, SHANNON

Days Worked	Total Qualifying Hours	SHP Hours	Qualifying Date	Punch Type	Punch In	Punch Out	Total Hours Worked	Hours Worked No OT	Qualifying Hours	Total Qualifying Hours
1	6.00	6.00	2/14/11	3	2/14/11 4:00 pm	2/14/11 10:00 pm	6.00	6.00	6.00	6.00

Statutory Holiday Premium Report (Eligibility 1)

SHP Eligibility Status Report

Period: 02/09/2011 through 02/22/2011

Province: Alberta

Holiday : 02/21/2011 - Alberta Family Day

Print Date: 4/22/2011

Johnny's Café-777

555-555-4545

Emp#	Name	Job #	Alt Job#	Reg Rate	Worked Benefit			Not Worked Benefit		Total SHP Pay	
					Hours	Premium Rate	Amount	Hours	Amount		
10	LINCOLN, LINDSAY	1	220	11				7	76	76.10	
					Totals:				76.00	76.10	
11	WILSON, SUSIE	1	220	9	7	4	32			31.75	
		1	220	9				6	50	50.09	
					Totals:				32.00	50.00	81.84
13	JORDAN, JOEY	1	220	9	5	4	20			20.09	
		1	220	9				6	57	56.91	
					Totals:				20.00	57.00	77.00
15	SIMON, BRITNEY	1	220	9	5	4	23			22.73	
					Totals:				23.00	22.73	
20	DAYTON, TARA	1	220	9	6	4	28			28.38	
		1	220	9				8	70	70.12	
					Totals:				28.00	70.00	98.50
22	SMITH, DANA	1	220	9				5	44	43.77	
					Totals:				44.00	43.77	
23	ELLIOT, DANIELLE	2	220	9	7	4	33			32.71	
					Totals:				33.00	32.71	
26	MORGAN, MEGAS	1	220	9	5	4	24			23.91	
					Totals:				24.00	23.91	
30	WILLIS, STEVE	1	220	9	4	4	19			18.99	
					Totals:				19.00	18.99	
31	WILKINSON, JOSH	1	220	9	4	4	18			18.11	
					Totals:				18.00	18.11	
32	PHILIPS, KENDRA	1	220	9	4	4	19			19.29	
		1	220	10				5	46	46.34	
					Totals:				19.00	46.00	65.63
34	PLATT, MADDIE	1	220	9	6	4	25			24.79	
					Totals:				25.00	24.79	
37	PORTER, KELLY	1	220	9	5	4	20			19.95	
		1	220	9				4	35	35.10	
					Totals:				20.00	35.00	55.05
42	FRANKLIN, JUDY	2	220	9	5	4	22			21.71	
		2	220	9				5	42	41.98	
					Totals:				22.00	42.00	63.69

Statutory Holiday Premium Report (Eligibility 2)

SHP Eligibility Status Report

Period: 02/09/2011 through 02/22/2011

Province: Alberta

Holiday : 02/21/2011 - Alberta Family Day

Print Date: 4/22/2011

Johnny's Caf -777

555-555-4545

Emp#	Name	Qualified	Employed for >= 30 days	Worked >= 5 same days in last 9 weeks	Worked >= 15 of the last 30 days	Worked scheduled holiday or Wasn't Scheduled	Worked scheduled day prior or Wasn't Scheduled	Worked scheduled day after or Wasn't Scheduled
10	LINCOLN, LINDSAY	True	True	True	False	True	True	True
11	WILSON, SUSIE	True	True	True	True	True	True	True
13	JORDAN, JOEY	True	True	True	True	True	True	True
20	DAYTON, TARA	True	True	True	True	True	True	True
22	DAYTON, TARA	True	True	True	True	True	True	True
32	PHILIPS, KENDRA	True	True	True	True	True	True	True
37	PORTER, KELLY	True	True	True	True	True	True	True
42	FRANKLIN, JUDY	True	True	True	True	True	True	True
49	PETERS, MEL	True	True	True	True	True	True	True
57	DOE, JOHN	True	True	True	False	True	True	True
62	WILMA, HENRY	True	True	True	True	True	True	True
77	LARRY, SHAWNA	True	True	True	True	True	True	True
78	HERNANDEZ, JOSE	True	True	True	True	True	True	True
85	WATERMAN, JOHN	True	True	True	True	True	True	True
92	COOPER, BILL	True	True	True	True	True	True	True
118	PEREZ, LIZ	True	True	True	True	True	True	True
125	WHIMER, DAN	True	True	True	False	True	True	True
132	BORDOM, CHRIS	True	True	True	True	True	True	True
136	CURTIS, GUY	True	True	True	False	True	True	True
138	JOHNSON, GABRIELLE	True	True	True	True	True	True	True
164	PERRY, TANYA	True	True	True	True	True	True	True
166	MORZO, BRENDA	True	True	True	True	True	True	True
403	EDINGER, NANCY	True	True	True	True	True	True	True
404	ORTIZ, ANGEL	True	True	True	True	True	True	True
406	BERT, ALEX	True	True	True	True	True	True	True
407	STRIKER, JUSTIN	True	True	True	True	True	True	True
414	SIMPSON, DOUG	True	True	True	True	True	True	True
424	MANSON, JAMES	True	True	True	True	True	True	True
426	RICK, COREY	True	True	True	True	True	True	True
428	HEWITT, LAURIE	True	True	True	True	True	True	True
437	LANDRY, VICTOR	True	True	True	True	True	True	True
442	WAVERLY, BRITTANY	True	True	True	True	True	True	True
465	GOMEZ, IRENE	True	True	True	True	True	True	True
472	DILBERT, ANTHONY	True	True	True	True	True	True	True
9	SUMMER, JENNY	False	True	False	False	True	True	True
12	GARCIA, JOE	False	True	False	False	True	True	True
14	THOMAS, SHANNON	False	True	False	True	True	True	True
15	SIMON, BRITNEY	False	True	False	False	True	True	True
16	SPENCER, RACHEL	False	True	False	False	True	True	True
19	GARFIELD, MELANIE	False	True	False	False	True	True	True
21	SILVA, MADISON	False	True	False	False	True	True	True
23	ELLIOT, DANIELLE	False	True	False	True	True	True	True
26	MORGAN, MEGAS	False	True	False	True	True	True	True
27	NGUYEN, SUSAN	False	True	False	False	True	True	True
29	REVES, KRISTIN	False	True	False	False	True	True	True
30	WILLIS, STEVE	False	True	False	True	True	True	True
31	WILKINSON, JOSH	False	True	False	False	True	True	True
34	PLATT, MADDIE	False	True	False	False	True	True	True
35	RAYMOND, CHARLES	False	True	False	False	True	True	True

Game Revenue & Reconciliation Report

Report Name

Game Revenue & Reconciliation
Report

This report provides revenue figures
for various gaming machines.

Version

4.0

Column Definitions:

- ID
- Description
- Index
- Ticket Now
- Ticket Difference
- Coin Now
- Coin Last
- Coin Difference
- Total Units
- Over/Short
- Total Quarters
- Total Tokens
- Total Over/Short
- Total Income
- Ratio

Type

Other

Date Options

Date Range

Business Process Dependency

Enter Game Revenue Process

Game Revenue & Reconciliation Report

Game Revenue & Reconciliation Report

Collected By: Maribel

Collection Date: 10/6/2010

Print Date: 4/15/2011

Johnny's Cafe-777

800-555-4567

ID	Description	Index	Ticket Now	Ticket Last	Ticket Difference	Coin Now	Coin Last	Coin Difference	Total Units	Direct Short	Total Quarters	Total Tokens	Total Over/Short	Total Income	Ratio	
388	Basketball Fortune	1	62639	57332	5317	60731	60990	2597	0	(2407)	0	0	(6017)	0	0	
			62659	57352	5317	60751	60990	2427	0	(2427)	0	0	(5817)	0	0	
628	Big Ben Wheel	1	18707	17148	1563	8183	8173	10	1760	123	33	179	3118	442.00	8.80	
			18707	17148	1563	8183	8173	10	1760	123	33	179	3118	442.00	8.80	
390	Crane	1	880	883	3	30857	30803	547	656	(1)	44	612	(52)	184.00	0.31	
			880	883	3	30857	30803	547	656	(1)	44	612	(52)	184.00	0.31	
513	Cyclone	1	23026	21224	1802	25882	23910	1972	336	(114)	8	551	(855)	138.00	13.98	
		2	86719	86831	112	0	0	0	113	(1)	8	137	38.25	38.25	7.30	
		3	0	86870	86870	0	0	0	0	0	0	0	0	0	0	0
			118804	157622	45821	25882	23910	1972	669	(1)	12	557	(825)	187.25	(100.00)	
353	Fast & Furious	1	0	0	0	14238	14773	535	452	(2)	8	48	(87)	153.00	0	
		2	0	0	0	14238	14773	535	452	(2)	8	48	(87)	153.00	0	
			0	0	0	22183	22718	535	113	(5)	22	100	(178)	292.75	0	
309	Grand Treasure Falls	1	72712	71718	994	22944	22712	232	813	33	38	86	2829	220.00	8.88	
		2	20155	20948	793	19244	19465	221	78	30	0	38	130	21.25	5.72	
			122877	121882	995	22968	22937	31	891	63	38	124	3159	241.25	8.17	
821	Hill Over Drive	1	0	0	0	436	436	0	253	1	18	24	829	93.25	0	
		2	0	0	0	7340	6672	668	479	(1)	10	459	275	118.75	0	
			0	0	0	1642	1663	21	762	12	29	112	330	183.00	0	
491	Jumpin Jackpot	1	158100	157317	783	21438	21327	111	1013	(1)	38	975	0	253.25	8.16	
			158100	157317	783	21438	21327	111	1013	(1)	38	975	0	253.25	8.16	
649	Pop It For Gold	1	19849	19846	3	7012	7012	0	0	0	0	0	0	3.00	1.00	
			19849	19846	3	7012	7012	0	0	0	0	0	0	3.00	1.00	
354	Slam a Winner	1	88386	88119	2667	47197	47037	160	888	0	12	187	228	414.75	13.76	
			88386	88119	2667	47197	47037	160	888	0	12	187	228	414.75	13.76	
648	Star's Jam	1	7155	6476	679	1548	968	580	27	(48)	22	908	(102)	236.75	8.94	
			7155	6476	679	1548	968	580	27	(48)	22	908	(102)	236.75	8.94	
630	Strike It Rich	1	12210	8246	3964	3016	6036	(2920)	828	3021	28	902	2028.25	207.00	11.13	
			12210	8246	3964	3016	6036	(2920)	828	3021	28	902	2028.25	207.00	11.13	

C:\GREPORTS\RP1DATA\GameRec.rpt

Page 1 of 2

System Administration Sample Reports

This section includes information and instructions for running various NorthStar Desktop Administration & Configuration Reports. Samples of each report are also included.

The following reports are explained:

[POS Integration Setup Report](#)
[Sales Category Setup Report](#)
[Revenue Center Setup Report](#)
[Day Parts Setup Report](#)
[Labor Category Setup Report](#)
[GL Setup Report](#)
[HR Integration Report](#)

POS Integration Setup Report

Report Name

POS Integration Setup
Report

This report presents a comprehensive view of the main POSitouch reporting categories and names.

Version

3.5.4

Column Content:

- POSitouch Internal Codes (Used by Desktop as the reference for mapping data).
- Category Name

Type

Admin

Date Options

N/A

Business Process**Dependency**

None

POS Integration Setup Report

POSI Integrations Setup Report

Print Date: 1/18/2007
Little Miss Steak-111
(800) 555-1212

Sales Cats

<u>CODE</u>	<u>NAME</u>
1	Food
2	Food - Cat
3	Bev-Fount
4	Bev-NoFoun
5	Bev - Cat
6	Liquor
7	Liq - Cat
8	Wine
9	Wine - Cat
10	Beer
11	Beer - Cat
12	Merchandise
13	Vending
14	Delivery
15	Food Comps
16	Alcoh Comp
17	Assoc Disc
18	Coup&Promo
21	Unassigned

Discounts

<u>CODE</u>	<u>NAME</u>
0	NONE
1	OTHER DISCOUNTS
2	ASSOCIATE 20%
3	SENIOR 10%
4	MANAGER 100%
5	ASSOCIATE 50%
6	GUEST 20%
7	UNIFORM 50%
8	GUEST 10%
9	GUEST 100%
10	TAX EXEMPT
11	TOUR BUS
12	ENT COUPON

Payment types

<u>CODE</u>	<u>NAME</u>
1	CASH
2	MC/VISA
3	AMEX
4	DISCOVER
5	VENDING AR
6	HOUSE ACCT
7	GIFT CARD
9	VENDING RE
10	FUDD BUCKS
19	UNIF SOLD
20	GFCRD SOLD

Paidouts

Sales Category Setup Report

Report Name

Sales Category Setup
Report

This is the Desktop configuration report for the Sales
Category Setup.

Version

3.5.4

Column Content:

- NorthStar Sales Category ID
- Title
- Lookup Type
- Lookup Name
- POSitouch Category IDs

Type

Admin

Date Options

N/A

Business Process**Dependency**

None

Sales Category Setup Report

Sales Categories Setup Report

Print Date: 1/18/2007
Little Miss Steak-111
(800) 555-1212

Sales Category	Title	Type	Section	Category
1	Food	Sum	CatSales	1,2
2	Beverage	Sum	CatSales	3,4,5
3	Liquor beer win	Sum	CatSales	6,7,8,9,10,11
4	other	Sum	CatSales	12,13,14

Revenue Center Setup Report

Report Name

Revenue Center Setup
Report

This is the Desktop configuration report for the
Revenue Center Setup.

Version

3.5.4

Column Content:

- NorthStar Revenue Center ID
- Title
- Lookup Type
- Lookup Name
- POSitouch Category IDs

Type

Admin

Date Options

N/A

Business Process**Dependency**

None

Revenue Center Setup Report

Revenue Center Setup Report

Print Date: 1/18/2007
Little Miss Steak-111
(800) 555-1212

Rev Center Num	Title	Type	Section	Category
1	Dine in	Sum	CCSales	1
2	To Go	Sum	CCSales	2
3	Curbside	Sum	CCSales	3
4	Catering	Sum	CCSales	4
5	Bar	Sum	CCSales	5

Day Parts Setup Report

Report Name

Day Parts Setup
Report

This is the Desktop configuration report for the Day
Part Setup.

Version

3.5.4

Column Content:

- NorthStar Day Part ID
- Title
- Shift Number
- Start Time
- End Time

Type

Admin

Date Options

N/A

Business Process**Dependency**

None

Day Parts Setup Report

Day Parts Setup Report

Print Date: 1/18/2007
Little Miss Steak-111
(800) 555-1212

DayPartNum	Title	Shift	StartTime	EndTime
1	Breakfast	1	4:00 am	10:30 am
2	Lunch	2	10:30 am	4:00 pm
3	Dinner	3	4:00 pm	10:00 pm
4	Late Night	4	10:00 pm	4:00 am

Labor Category Setup Report

Report Name

Labor Category Setup
Report

This is the Desktop configuration report for the Labor
Category Setup.

Version

3.5.4

Column Content:

- Labor Organization Hierarchy
- Job Title
- POSitouch Job Code ID
- POSitouch Alt Job Code ID

Type

Admin

Date Options

N/A

Business Process**Dependency**

None

Labor Category Setup Report

Labor Category Setup Report

Print Date: 1/18/2007
Little Miss Steak-111
(800) 555-1212

1 - Operating

1 - Front of the House

Job Title	Job Code(s)	All Job Code(s)
1 - Bar Tender	1	1009
4 - Sales Associate	2	1003
5 - Sales Ambassador	3	1002
7 - Creamery	11	1011
19 - Expo	4	1007

2 - Back of the House

Job Title	Job Code(s)	All Job Code(s)
2 - Clean Team	5	1001
8 - Prep	6	1004
9 - Butcher	7	1008
10 - Grill	8	1006
11 - Baker	13	1005

2 - Non-Operating

3 - Management

Job Title	Job Code(s)	All Job Code(s)
3 - General Manager	9	1201
12 - MIT	10	1101
13 - Shift Leader	12	1100

4 - Other Pay

Job Title	Job Code(s)	All Job Code(s)
14 - HRLY Sick	16	501
15 - HRLY Holiday	17	502
16 - HRLY Vacation	18	503
17 - MGR Sick	14	401
18 - MGR Vacation	15	402

GL Setup Report

Report Name

GL Setup Report

This is the Desktop configuration report for the GL Report Layout Setup.

Version

3.5.4

Column Content:

- GL Report Hierarchy
- GL Category ID
- Element ID
- Description
- Line Type
- Lookup Type
- Lookup Name

Type

Admin

Date Options

N/A

Business Process**Dependency**

None

GL Setup Report

GL Setup Report

Print Date: 1/18/2007
 Little Miss Steak-111
 (800) 555-1212

Sales Journal v3.7

Net Sales Calculation

Gross Sales

ID	ElementID	Line	GL Type	Lookup Type	Lookup
1	4	. Food	credit	sum	catsalesbyccbyshift
2	5	. Food - Catering	credit	sum	catsalesbyccbyshift
4	6	. Beverage - Non Fountain	credit	sum	catsalesbyccbyshift
3	7	. Beverage - Fountain	credit	sum	catsalesbyccbyshift
5	8	. Beverage - Catering	credit	sum	catsalesbyccbyshift
6	9	. Liquor	credit	sum	catsalesbyccbyshift
7	10	. Liquor - Catering	credit	sum	catsalesbyccbyshift
8	11	. Wine	credit	sum	catsalesbyccbyshift
9	12	. Wine - Catering	credit	sum	catsalesbyccbyshift
10	13	. Beer	credit	sum	catsalesbyccbyshift
11	14	. Beer - Catering	credit	sum	catsalesbyccbyshift
21	16	. Unassigned Sales	credit	sum	catsales
40	2	Gross Food & Bev Sales	statistic	calc	
12	17	. Sales Merchandise	credit	sum	catsales
191	1	Gross Sales	statistic	calc	

Net Sales

ID	ElementID	Line	GL Type	Lookup Type	Lookup
261	29	. Comps Fudd Bucks	debit	sum	paymenttypes
221	28	. Coupons & Promo	debit	calc	
226	3	Comparative Net Sales	statistic	calc	
41	25	. Comps Food	debit	sum	discounts
44	27	. Comps Assoc	debit	sum	discounts
226	20	Total Net Sales from POS	statistic	calc	

Payment Balancing

Payments

ID	ElementID	Line	GL Type	Lookup Type	Lookup
217	40	(+) Tax Food	credit	lookup	tax1c
220	41	(+) Tax Liquor	credit	lookup	tax2c
218	42	(+) Gift Cards Sold	credit	calc	
282	54	(+) Uniforms Sold	credit	calc	
288	18	(+) Sales Vending	credit	calc	
14	15	(+) Delivery Charges	credit	sum	catsales
219	43	(-) (Paidins) / Paidouts	statistic	sum	paidouts
131	44	(-) MC/Visa	debit	sum	paymenttypes
132	45	(-) Amex	debit	sum	paymenttypes
162	46	(-) Discover	debit	sum	paymenttypes
136	47	(-) Vending Clearing	debit	sum	paymenttypes
133	48	(-) House Account	debit	sum	paymenttypes
135	49	(-) GCard Redeemed	debit	sum	paymenttypes
134	50	(-) GCert Redeemed	debit	sum	paymenttypes
192	55	Expected Cash and Checks	statistic	calc	
309	220	(-) AM Deposits	debit	calc	
310	221	(-) PM Deposits	debit	calc	
155	56	(-) Actual Deposits	debit	calc	
225	57	Over / (Short)	credit	calc	

Labor Journal

Hourly Wages

FOH Pay

ID	ElementID	Line	GL Type	Lookup Type	Lookup
170	0	FOH Reg Pay	debit	sum	laborcatdaypartreg
174	0	FOH OT Pay	statistic	sum	laborcatdaypartot

HR Integration Report

Report Name

HR Integration Report

This report provides employee information provided in POSi.

Version

4.0

Employee info:

- Employee ID
- Name
- Address
- Social Security Number
- Company ID
- Department
- Date Hired
- Date Left
- Birthday
- Gender
- Phone
- Marital Status
- Exemptions

Type

Detail List

Date Options

Date Range

Business Process Dependency

HR Integration Report

HR Integration Report

Print Date: 4/15/2011
Johnny's Cafe-777
800-555-4567

Id: 9398	SSN: 565-65-5978	Company Id: J545	Department: BOH
Name: JOHN DOE		Date Hired: 11/24/2007	Date Left:
Address: 1234 ALLEN ST SAN ANTONIO, TX		BirthDay: 12/1/1986	Gender: M
		Phone: (555) 555-5645	Marital Status:
		Exemptions:	

Id: 4660	SSN: 545-65-6565	Company Id: J545	Department: MANAGER
Name: SAM JOHNSON		Date Hired: 5/22/2008	Date Left:
Address: 22 GARDEN DR SA TX		BirthDay: 5/6/1980	Gender: M
		Phone: (555) 544-9395	Marital Status:
		Exemptions:	

Id: 2307	SSN: 545-54-5454	Company Id: J545	Department: FRONT OF HOUSE
Name: JUSTIN DECKER		Date Hired: 5/8/2008	Date Left:
Address: 89 JACKSON RD SAN ANTONIO, TX		BirthDay: 6/12/1978	Gender: M
		Phone: (555) 909-7059	Marital Status:
		Exemptions:	

Id: 3458	SSN: 895-89-9899	Company Id: J545	Department: BAR
Name: ELIZABETH SMITH		Date Hired: 7/24/2008	Date Left:
Address: 12 WILLOW DR SAN ANTONIO TX 78240		BirthDay: 4/1/1977	Gender: M
		Phone: (555) 542-3475	Marital Status:
		Exemptions:	

Id: 0570	SSN: 555-55-8789	Company Id: J545	Department: BAR
Name: LISA ROBERTS		Date Hired: 11/14/2008	Date Left:
Address: 989 HILL ST SAN ANTONIO, TX 78230		BirthDay: 8/25/1982	Gender: M
		Phone: (555) 300-5549	Marital Status:
		Exemptions:	
