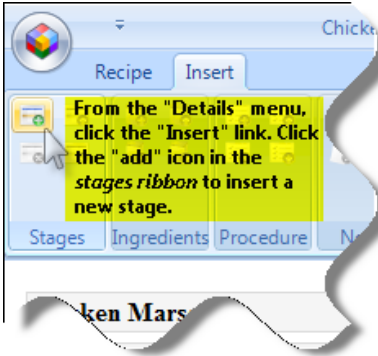


Show

Creating a Recipe: Adding Stages

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Stages
Each stage in a recipe consists of procedures and ingredients. To add a new stage, click the **Insert** link from the **Details menu**.



Insert Menu
The insert menu is broken out into five separate ribbons. The sections are Stages, Ingredients, Procedures, Notes and Utensils. You will add, move or remove each section of the recipe using these ribbons from the Insert menu.

1. Click the Insert link from the Details menu.
2. In the stages ribbon, click **Add**.
3. Click in the ingredient box to add a new ingredient. To add more ingredients, click **Add** from the Ingredients ribbon.
4. Enter the serving size for each ingredient. In this sample, we are doing serving sizes for 1x and 2x.
5. Enter the Procedures that the user needs to perform.

Note: Use the Move Up and Move Down buttons to move around stages, ingredients, procedures, Notes, and Utensils.

This now becomes the first stage of the recipe. Notice in the sample below that our first stage consists of five ingredients and one procedure. The stage is clearly marked with a dark border around it.

Pan Roasted Chicken

Prep Time

Yield

Date Created: 9/23/2008

Date Modified: 9/23/2008

Ingredients		Quantity		Procedures
		1x	2x	
Olive Oil	Ingredient Boxes	5 tbl	10 tbl	1. Mix together olive oil, rosemary, salt, pepper flakes, and pepper.
Rosemary Leaves		6 tbl	10 tbl	
Kosher Salt		1 tbl	2 tbl	
Red Pepper Flakes		2 tsp	4 tsp	
Ground Black Pepper		3/4 tsp	1 tsp	

Notes

Utensils