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Configuring Recipe Groups on the Portal

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Recipes on the Portal

Recipes are displayed in a portal module named Recipe Viewer. By default, there are two recipe viewer modules added to the portal. One module is found on the **Line Recipes** tab and one module is in the **Prep Recipes** tab. Administrators can add more portal tabs with other recipe viewer modules. The modules are configured to point to a particular recipe system. Recipes within the groups that you select for display, will show to portal users that have rights to access the actual portal tab. Security can be applied to a portal tab and a module. In this way, you can limit the tabs that users are allowed to view. For more on setting the portal security on tabs and modules, click [here](#).

Configuring the Recipe Viewer Module

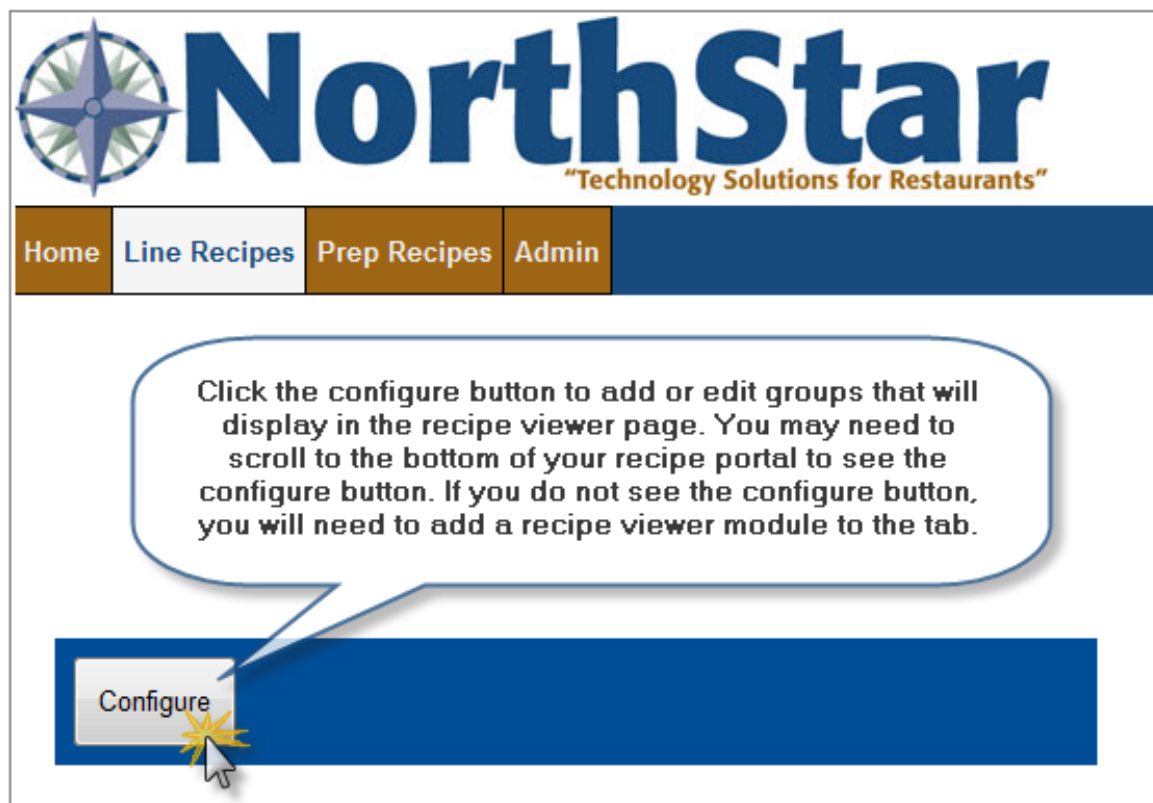
Once you have added recipes to the Editor program, you will want to configure the groups of recipes that will display to the users. Recipe groups are added from the actual web portal.

To begin, log into the Recipe Portal as an administrator. The default administrator login is below:

User Number: 9

Password: 13

The default installation comes with 4 tabs: **Home**, **Line Recipes**, **Prep Recipes** and **Admin**. The Line and Prep recipe tab each have a Recipe Viewer module added to them. To configure the module to point to your recipe system, choose the **configure** button at the bottom of the tab.



- Select the Recipe System from the drop down menu.
- Select up to ten groups that will appear on this tab.
 - Each of the recipe groups selected will display as buttons across the tab.
- Click **Update** when you have finished selecting recipe groups.

NorthStar
"Technology Solutions for Restaurants"

Home Line Recipes **Prep Recipes** Admin

Recipe Module Settings

Recipe System: NorthStar Cafe

Group 1:	Appetizers
Group 2:	Bar Recipes
Group 3:	Desserts
Group 4:	Entrees
Group 5:	<None>
Group 6:	<None>
Group 7:	<None>
Group 8:	<None>
Group 9:	<None>
Group 10:	<None>

[Update](#) [Cancel](#)

The tab "Line Recipes" would now show the buttons for the recipe groups that were selected. Clicking on any of the recipe group buttons will bring up each of the recipes associated to that group. The recipe groups will display the button name that is configured in the editor.

