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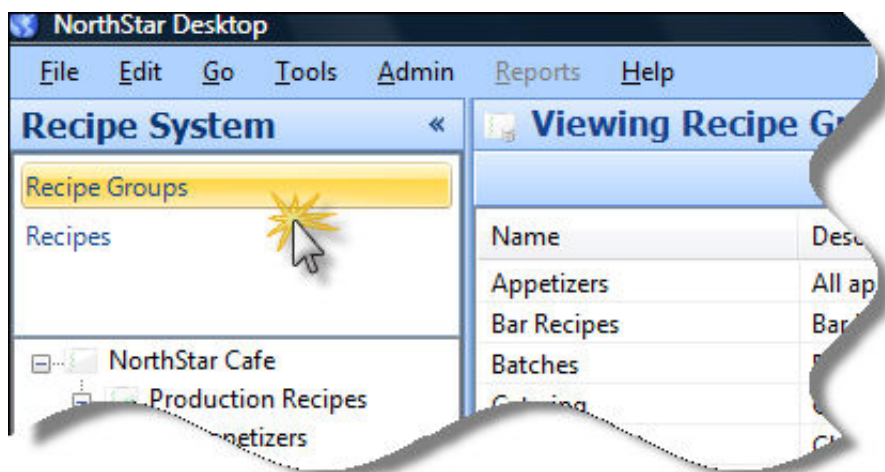
Recipe Categories and Groups: Copying Groups of Recipes to Another Recipe System

You can quickly copy an entire group of recipes to another recipe system. The entire group is copied, so individual recipes within the group that you do not want copied will need to be removed from the other recipe system.

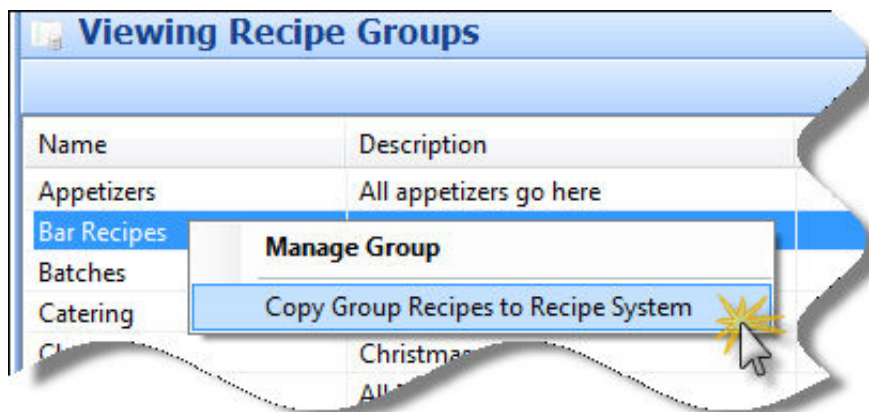
Note: Once you have copied the recipes, you will want to add them to groups in the other recipe system before they will display on the portal.

To copy a group of recipes to another Recipe System:

1. From the Recipe System window, click **Recipe Groups**.



2. Locate the recipe group in the Viewing Grid.
3. Right click on the group and choose "Copy Group Recipes to Recipe System".



4. From the drop down menu, select the recipe system that you want to copy the recipe group to.
5. Click OK.

